

Acharya Narendra Deva University of Agriculture & Technology

Kumarganj- 224 229, Ayodhya (U.P.)



REVISED STATUTES



N.D.U.A.T.,
NARENDRANAGAR, KUMARGANJ, FAIZABAD

REVISED STATUTES

- Wherever the word Pantnagar appears, it will be read as NDUAT its concerned campus.
- Wherever statutes have been amended, the amended clause will be substituted.

ग्रन्थ संख्या को 112 को बजा दिया 7-7-2001 के हस्ताक्षर
नं. 110/10 में अनुमोदित किया गया ।

नरेन्द्र देव कृषि एवं प्रौद्योगिक विश्वविद्यालय, कुमायूज, फैजाबाद की प्रबन्धा परिषद् की 112वीं बैठक की कार्यवाही ।

स्थान : सभा कक्ष, कृषि निदेशालय
कृषि भवन, लखनऊ-226002

दिनांक : 07 जुलाई, 2001

समय : पूर्वाह्न 11.30 बजे ।

उपस्थित :

- | | |
|----------------------------------------------------------------------------------------|-----------|
| 1- डा० राकेश समदग्नि, कुलमति | - अध्यक्ष |
| 2- श्री भरत त्रिपाठी, माओसदस्य विधान परिषद | - सदस्य |
| 3- श्री गोरखनाथ पाण्डेय, माओसदस्य विधान सभा | - सदस्य |
| 4- श्री राम चन्द्र यादव, माओ सदस्य विधान सभा | - सदस्य |
| 5- डा० नसीम खान, सचिव, उद्योगशासन, कृषि विभाग | - सदस्य |
| 6- श्री चन्द्रमा प्रसाद, विशेष सचिव, उद्योगशासन, वित्त विभाग | - सदस्य |
| 7- डा० रोशनगुजला, सहायक महानिदेशक, कृषि विभाग, भारतीय कृषि अनुसंधान परिषद, नई दिल्ली । | - सदस्य |
| 8- डा० एके० सिंह, पर्यपालन निदेशक, उद्योग | - सदस्य |
| 9- श्री वी०के० सिंह, कृषि निदेशक, उद्योग | - सदस्य |
| 10- श्री श्रीपति सिंह, सडवोकेट/प्रगतिशील किसान | - सदस्य |
| 11- श्री सुर्यकान्त जालान, डेप्टी प्रीडर | - सदस्य |
| 12- श्री रमेश कुमार मदान, उद्योगवति | - सदस्य |
| 13- सुश्री अमिता शर्मा, सडवोकेट/सोशल लेडीवर्कर | - सदस्या |
| 14- डा० झलन सिंह, वित्त नियंत्रक | - सचिव |

बैठक प्रारम्भ होते ही सर्वप्रथम माननीय कुलमति /अध्यक्ष महोदय द्वारा बैठक में प्रथम बार मांग लेने वाले नवागन्तुक माननीय सदस्यगण डा० रोशनगुजला, सहायक महानिदेशक, माओ कृषि अनुसंधान, नई दिल्ली, श्री वी०के० सिंह, कृषि निदेशक, उद्योग श्री चन्द्रमा प्रसाद, विशेष सचिव, उद्योगशासन, वित्त विभाग का परिचय अन्य सदस्यों से कराया गया। तदुपरान्त अध्यक्ष एवं माननीय सदस्यों द्वारा नवागन्तुक माननीय सदस्यों का स्वागत किया गया, तत्पश्चात् बैठक में प्रस्तुत प्रस्ताव पर विस्तृत चर्चा हुयी तथा निम्नवत् निर्णय लिया गया ।

अनुमोदित किया गया तथा जॉब आडया के अनुसार ही अन्तिम कार्यवाही किये जाने का निर्णय लिया गया ।

2- विभाग अध्यक्ष पद पर वरिष्ठ अर्थी डा० पी०स्म०सिंह की नियुक्ति न करके कमिष्ठ अर्थी इं० राम किशोर की नियुक्ति किये जाने के संदर्भ में यत्न स्थिति से प्रबन्ध परिषद् को अवगत कराया गया । डा० पी०स्म०सिंह के संबंध में की गयी रिपोर्ट से संबंधित कतिपय अभिलेख/प्रपत्र प्रबन्ध परिषद् के समक्ष प्रस्तुत किया गया किंतु प्रबन्ध परिषद् द्वारा तत्काल विचारोपरान्त श्री गोरक्षनाथ पण्डेय, माननीय सदस्य, विधान सभा/प्रबन्ध परिषद् की अध्यक्षता तथा श्री पद्मना प्रसाद, विशेष सचिव, उ०प्र०शासन, वित्त विभाग एवं श्री श्रीपति सिंह, मा०सदस्य प्र०परि० की सदस्यता में एक समिति गठित की गयी जो डा० पी०स्म०सिंह के रिपोर्ट के संबंध में प्रबन्ध परिषद् में प्रस्तुत अभिलेखों/प्रपत्रों का परीक्षण करके अपनी आडया गोपनीय ढंग से प्रबन्ध परिषद् की आगामी बैठक में प्रस्तुत करेगी । विश्वविद्यालय के प्रशासनिक अधिकारी उक्त समिति को क्वन समिति की संतुष्टि/कार्यवाही तथा अन्य समस्त वांछित अभिलेख प्रस्तुत करेंगे । उक्त अवधि तक के लिए इं०राम किशोर का विभागाध्यक्ष की नियुक्ति के संबंध में जारी किया गया आदेशा सं००११८/दिनांक 23.6.2001 स्थगित रखे जाने का निर्णय लिया गया ।

प्रस्तावसं० 110:9

विभिन्न विभागों में संविदा के आधार पर मान्देय पर शिक्षकों की नियुक्ति के संबंध में ।

वांछित विवरण माननीय सदस्यों को बैठक में उपलब्ध कराया गया ।

प्रस्तावसं० 110:10

वि०वि० में कार्यरत अधिकारियों/कर्मचारियों/शिक्षकों पर राज्य सरकार के अधीन लागू कर्मचारी नियमावली को इस वि०वि० में लागू किये जाने संबंधी ।

शुद्ध विश्वविद्यालय, पं०तनगर की नियमावली माननीय सदस्यों को बैठक में उपलब्ध करायी गयी तथा Adoption हेतु अनुमोदित किया गया ।

प्रस्तावसं० 112:3

विश्वविद्यालय के वर्ष 2000-2001 पुनरीक्षित एवं वर्ष 2001-2002 के अनुमानित आयव्यय को अनुमोदित किये जाने पर विचार एवं निर्णय ।

वित्त उप समिति की संतुष्टि के अनुसार विश्वविद्यालय का आय व्ययक वर्ष 2000-2001 पुनरीक्षित एवं वर्ष 2001-2002 अनुमानित निम्नवत् अनुमोदित किया गया ।

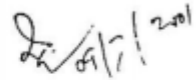
कार्यालय वित्त नियंत्रक, नरेन्द्र देव कृष्ण एवं प्रौद्योगिक विश्वविद्यालय, हुमनागंज,
कैलाशबाद ।

पत्रांक 471 /लेखा/प्रकारि/112वीं

दिनांक: 09.2.2001

प्रतिलिपि:-

प्रबन्ध परिषद् के माननीय सदस्यों को सूचनाय ।



§ डायरेक्टर वित्त §

वित्त नियंत्रक/ सचिव
प्रबन्ध परिषद् ।

STATUTES

CHAPTER 1

GENERAL

DEFINITION

1. In these Statutes, unless there is any thing repugnant in the subject or context :

- (a) 'Act means the Uttar Pradesh Krishi Evam Prodyogik Vishwavidyalaya Adhiniyam, 1958 as amended by the U.P. Universities (Re-enactment and Amendment) Act, 1974;
- (b) COLLEGE means an institution maintained by the University and authorised to conduct teaching necessary for admission to degrees by the University and to conduct research and extension;
- (c) SCHOOL means an institution other than college maintained by the University and authorised to conduct teaching, research and extension;
- (d) SECTION means a section of the Act; and
- (e) Words and expressions not defined in these statutes and used in the Act shall have the meaning assigned to them in the Act.

CHAPTER II

OFFICERS OF THE UNIVERSITY

SECTION 8(A) (IX) In addition to the officers named in Section 8(A) of the Act, the following shall also be the officers of the University;

- (1) *deleted**
- (2) University Librarian
- (3) Manager of the University Press
- (4) Director Works and Plants

The Comptroller

SECTION 28(C) In exercise of the powers and the discharge of the duties mentioned in section 13, the Comptroller shall:

- (i) be the custodian of all properties of the University;
- (ii) issue notices and maintain the minutes of all meetings of the Board and of any Committee appointed by the Board;
- (iii) conduct the official correspondence of the Board;
- (iv) supply to the Chancellor copies of the agenda of the meetings of the Board as soon as they are issued, and the minutes of the meetings ordinarily within a month of each meeting;
- (v) collect income and fees and disburse the payments and maintain the accounts of the University;
- (vi) sign all contracts made on behalf of the University; and
- (vii) perform such other duties as may be required from time to time by the Board or the Vice-Chancellor.

*Approved vide letter No. 1287/4/G.S. dated 10.2.71 from Secretary to the Chancellor, U. P.

The Registrar

SECTION 28(C)
SECTION 14 (5)

In exercise of the powers and the discharge of the duties mentioned in section 14, the Registrar shall

- (i) issue notices and maintain the minutes of all meetings of the Academic Council;
- (ii) conduct the official correspondence of the Academic Council;
- (iii) be responsible for admission of students to the University including the supervision of the entrance examination;
- (iv) have charge of registration of students of the University and maintain a register of all degrees and diplomas conferred by the University; and
- (v) maintain a register of Registered Graduates

Dean of Students Welfare

SECTION 15 TO
28(c)

The Dean of Student Welfare shall in addition to the duties mentioned in section 15 :

- (i) organise messing arrangements for students;
- (ii) obtain medical advice and assistance for students;
- (iii) make arrangements for scholarships, stipends part-time employments and other such assistance;
- (iv) obtain travel facilities for holidays;
- (v) communicate with the guardians of students concerning the welfare of the students;
- (vi) exercise general control over the physical education programme at University, medical and health services; and
- (vii) be responsible for student discipline as specified under Chapter IV.

** University Librarian*

SECTION 28(c)

1. The University Librarian shall be a whole-time officer of the University.

*Approval Communicated by Secretary to Chancellor in letter No. 3877/G. S. dated May 30, 1967.

It shall be the duty of the University Librarian to maintain all the Libraries on the University Campus and to organise their services in the manner most beneficial to the needs of teaching, research and extension.

3. He shall be directly responsible to the Vice-Chancellor.

4. He shall make an Annual Report to the Vice-Chancellor on the condition and needs of the University Libraries.

5. He shall prepare the annual budget of the University Libraries.

Manager of the University Press

SECTION 28(c)

1. It shall be the duty of the Manager of the University Press to design, print and distribute the publications of the University.

2. In exercise of his functions, the Manager of the University Press shall not interfere with right of Colleges or Departments of the University :

- (a) to reproduce material by means other than printing and to distribute the same;
- (b) to distribute any material as a part of the University Extension Service; and
- (c) to approve for publication research manuscripts in such general form and in such number as they may determine.

**Director, Works and Plants*

SECTION 28 (C)

1. The *Director Works and Plants shall be a whole-time officer of the University.

2. The *Director Works and Plants shall work under the *Vice-Chancellor.

3. It shall be the duty of the *Director Works and

*Approval communicated by the Secretary to Chancellor in letter no. 3877/G.S. dated May 30, 1967.

Adviso

- (a) to maintain buildings*
- (b) to maintain utility services;
- (c) Deleted**
- (d) to maintain architectural and planning services for the University; and
- (e) to be incharge of all the University construction *including the Farm.

4. The *Director Works and Plants shall perform such other duties as may be required from time to time by the *Vice-Chancellor.

*Work of maintenance of Grounds is entrusted to Garden section under supervision of officer I/c, Garden section.

**Work to provide fire protection is entrusted to security section under the supervision of security officer who will work under the Director Administration and Monitoring.

*Amended vide letter No. E-7832/G, S. Dt. Oct. 26, 1994 from Legal Advisor to the Chancellor.

CHAPTER III

THE BOARD OF MANAGEMENT

1. As nearly as may be, one-third of the members of the Board shall retire every year.
2. The following members of the Board, first constituted, shall serve for the period specified below:

	<i>Year</i>
One representative of Registered Graduates	1
An outstanding women social worker Prefer ably having background of rural advancement	1
An eminent Agricultural Scientist	2
A progressive farmer	2
A distinguished industrialist or Manufacturer having special knowledge of or practical experience in agricultural development	2
A livestock breeder	1
One member of the Legislative Council	3
Two members of the Legislative Assembly	3

**Approved vide letter No. 11573/G. S. dated December 3, 1969 from Secretary to the Chancellor.*

CHAPTER IV
ACADEMIC COUNCIL

Section 16(2)
AND 28(a)

1. The Academic Council shall consist of the Deans of the Colleges, Director of the Agricultural Experiment Station, Director of Extension, the Head of the Departments and two members from each of the categories of Professors/Associate Professors and Assistant Professors from each faculty in rotation in order of seniority for a period of two years and one person elected by the Board of each faculty of the University out of the members of the Faculty. The term of member elected by the Board of each faculty shall be one year. Membership on any Standing Committee of the Academic Council shall be open to a member of a Faculty and carries with it the privileges of the floor of the Academic Council including that of voting, so long as such membership continues.
2. The following officers of the University shall be ex-officio members of the Academic Council.
 1. Comptroller
 2. Dean Student Welfare
 3. Director Communication
 4. Director Training & Placement, Librarian and such other officers* as may be recommended by Academic Council and approved by the Board of Management.
 - *5. Librarian and such other officer may be recommended Academic Council & approved by the BOM.
3. The Vice-Chancellor shall be the presiding officer of the Academic Council but, in his absence or inabi-

*Registrar, Ex-officio, Member/Secretary.

*Approved by the Board of Management in its meeting held on 27.4.1985.

*No. 7207/G.S. (9 G.S./84-stature) dated Dec. 14/15, 1984 Approved by the Chancellor.

lity to preside, this function shall be exercised by one of the Deans nominated by the Vice-Chancellor.

4. The Academic Council shall hold at least four regular meetings during the academic year and dates to be fixed by it. Special meetings of the Academic Council may be called at any time by the Vice-Chancellor.

5. A Special meeting of the Academic Council shall also be convened upon written requisition of one-third of the membership of the Academic Council, and delivered to the Secretary of the Academic Council, such meeting to occur not later than ten calendar days after receipt of such requisition by the Secretary, unless the requisition designat a later date, which shall be the date of the special meeting. Written notice of regular meetings shall be sent to all members at least five days before the meeting. Written notice of special meeting with a List of the subjects to be considered, shall be sent to all members at least three days before the meeting. Only subjects specifically listed in the notice, of a special meeting may be considered at the meeting. A QUORUM for any regular or special meeting of the Academic Council shall consist of one-third of the total membership of the Academic Council.

6. Except as otherwise provided in the seStatutes, the Academic Council shall determine :

- (i) requirements for admission to the several Colleges and other teaching divisions;
- (ii) questions of education policy.
- (iii) relations between colleges, and other teaching divisions;
- (iv) changes in, the amount, character or quality of work required for admission to the colleges, and other teaching divisions; and
- (v) the degree and diploma which shall be awarded and the conditions for their award.

7. The Academic Council shall elect a Committee on Student Discipline which may appoint one or more

Discipline Boards on which, unless the Academic Council determines otherwise, there shall be student representatives.

8. The Academic Council shall recommend candidates for diploma, degrees and certificates to be conferred by the Vice-Chancellor.

9. The Academic Council shall recommend the establishment, amalgamation, division or abolition of Faculties or Departments.

10. All new line of work involving general education policy shall be established upon the approval of the Academic Council except as otherwise provided in the Statutes.

11. The Academic Council shall elect annually by ballot from its membership a Committee on (i) Educational policy (ii) the Library and (iii) Student Discipline and such other standing committees as it may from time to time authorise.

CHAPTER V

COLLEGE

** Section 28(i) 1. The University may have the following Colleges:

- (a) College of Agriculture
- (b) College of Veterinary Sciences
- (c) College of Technology
- (d) College of Home Science
- (e) College of Post Graduate Studies
- (f) College of Basic Sciences & Humanities
- (g) Any other college as may be approved by the Board of Management and the State Government on the recommendations of the Academic Council.

***Approval communicated by the Asstt. Legal Advisor to the Chancellor vide letter No. E-3594/G. S. dated May 15, 1987.*

CHAPTER VI

FACULTIES

SECTION 17(1)
(2) (3) AND
SECTION 28(b)

- *1. The University may have the following faculties:
 - (a) Faculty of Agriculture
 - (b) Faculty of Veterinary Sciences
 - (c) Faculty of Technology
 - (d) Faculty of Home Science
 - (e) Faculty of Post Graduate Studies
 - (f) Faculty of Basic Sciences & Humanities
 - (g) Any other faculty as may be approved by the Board of Management and the State Government on the recommendations of the Academic Council.
2. Each Faculty except the Faculty of Post Graduate Studies, shall consist of departments which shall undertake teaching, research and extension in their respective subjects.
- *3. The Faculty of Post Graduate Studies shall consist of those departments of other Faculties which offer Post Graduate work.
4. The Departments under each Faculty shall be as recommended by the Academic Council and approved by the Board.
5. The Board of each Faculty except the Faculty of Post Graduate Studies shall be constituted as follows :
 - (i) The Dean of the Faculty, who shall be the Chairman.
 - (ii) Heads of Departments, Professor, Associate Professors and Assistant Professors of the Subjects taught in the Faculty;
 - (iii) Director of the Agricultural Experiment Station;

*Amended vide letter No. E-3594/G. S. dated 15.5.87 from Asstt. Legal Advisor to the Chancellor.

Fcl

- (iv) Director of Extension Services;
- (v) Dean of the College of Basic Sciences and Humanities.

6. The Board of the Post Graduate Faculty shall be constituted as follows :

- (i) The Dean of the College of Post Graduate Studies, who shall be the Chairman;
- (ii) All Deans and Directors;
- (iii) Heads of Departments and Professors in the University;
- (iv) Director of the Agril. Experiment Station.

7. Subject to the provisions of the Act, the Board of a Faculty shall have the following power:

- (i) Subject to the jurisdictions of the Academic Council as provided in Chapter III, to have jurisdiction in all educational matters falling within the scope of its programmes;
- (ii) to determine its curricular;
- (iii) to appoint its own committees;
- (iv) to elect its own Secretary

8. **deleted*

**Deleted vide Secretary to the Chancellor letter No. 1278/G, S. dated February 10, 1971.*

CHAPTER VII

THE DEANS OF FACULTIES

SECTION 17
4(4) (7)

1. The Dean of the College shall be the Chief executive officer of the Faculty Responsible to the Vice-Chancellor for its Administration.

2* (a) In the absence of the Dean for a period not exceeding one month a Head of Deptt. nominated by the Dean shall act as Dean.

(b) In case, however, the absence of Dean is Likely to be for more than one month, the Vice-Chancellor shall nominate a Head of Deptt. of the College concerned or some other Dean to look after his duties for a period of 3 months. For a period beyond three months the arrangement shall be made by the Vice-Chancellor with the approval of the Board of Management. In case, however, even for short absence, where the Dean for some reasons is unable to nominate a Head of Deptt. to look after his duties during his absence, the Vice-Chancellor may nominate a Head, at his discretion as he deems fit.

3. The Dean of a Faculty shall have the following powers and duties :

(i) He shall be responsible for the organisation and conduct of teaching, research and extension work of the departments comprised in the faculty and for that purpose shall pass such orders as might be necessary in consultation with the Head of the Department concerned.

(ii) He shall look into and be responsible for the due observance of the Statutes and other regulations relating to the Faculty.;

*Amended vide letter No. E-17171/G. S. dated 7.11.76 from Secretary to the Chancellor.

- (iii) He shall preside over meetings of the Board of the Faculty;
- (iv) Without prejudice to the right of any member to present any matter to the Board of the Faculty, he shall formulate and present policies to the Board of the Faculty for its consideration;
- (v) He shall make reports to the Vice-Chancellor on the work of the college;
- (vi) He shall supervise the registration and progress of the students in the College;
- (vii) He shall be responsible to the Vice-Chancellor for the educational use of the buildings and rooms assigned to the college and for the general equipment of the college as distinct from that of the separate departments;
- (viii) He shall serve as the medium of communication for all official business of the college with other authorities of the University, the students and The public;
- (ix) He shall normally represent the college for specific conferences;
- (x) He shall prepare the budget of the college in consultation with the Advisory Committee of College;
- (xi) He shall be entitled to grant casual leave to the teachers of the Faculty.

CHAPTER VIII

THE DEPARTMENTS

SECTION 28 (1)

1. The Department shall be the primary unit of education and administration. It shall carry on programmes of instruction, research and where appropriate, extension in a particular field of knowledge.

CHAPTER IX

HEAD OF DEPARTMENT

Section 17(7)

1. The Head of each Department, who shall hold the rank of Professor, shall be responsible to the Dean of the College for the organizational operations of the Department.

2. The Head of a Department shall have the following powers and duties :

- (i) He shall be responsible for the organization of the work of the departments, for the quality and efficient progress of that work and for the formulation and execution of departmental policies and for the execution of the University and college policies in so far as they affect the department;
- (ii) He shall report on the teaching, research and extension work of the department to the Dean of the College.
- (iii) He shall have general supervision of the work of students in the department;
- (iv) He shall prepare the departmental budget;
- (v) He shall be responsible for distribution and expenditure of departmental funds and for the care of departmental property.

CHAPTER X

DIRECTOR OF AGRICULTURAL EXPERIMENT STATION

- SECTION 28(1)
1. The Director of the Agricultural Experiment Station shall co-ordinate all research in the University in co-operation with the Deans of the respective Colleges.
 2. Hill research programmes shall be conducted within the appropriate departments by members of the staff and students of the departments.
 3. There shall be a Research Advisory Committee composed of the Vice-Chancellor as Chairman, the Director of the Agril. Experiment Station as Secretary & the Deans of the Colleges and the Director of Extension as members. This Committee shall advise the Vice-Chancellor regarding (a) allocation of funds for research (b) the conditions for accepting grants, and (c) any other matters affecting the research programme of the University.

CHAPTER XI

DIRECTOR OF EXTENSION

SECTION 28 (c)

1. The Director of Extension shall plan and execute all extension programmes and activities in co-operation with the Deans of the Colleges.
2. There shall be an Extension Specialist in such departments as may be recommended by the Academic Council and approved by the Board.
3. The extension Specialist shall hold academic rank and be a member of the staff of one of the departments; but in the carrying on of field activities, shall be under the supervision of the Director of Extension.
4. In accordance with procedure prescribed in these Statutes, the Director of Extension may propose the appointment of such other supervisory and technical staff members as required.
5. There shall be an Extension Advisory Committee composed of the Vice-Chancellor as Chairman, the Director of Extension Services as Secretary, and the Deans of Colleges; & the Director of Experiment Station as members. The committee shall advise the Vice-Chancellor (a) regarding co-ordination of the University extension programme with State and National Programmes (b) allocation of funds for extension work and (c) ways and means of increasing the effectiveness of the University's extension Programme.

CHAPTER XII

CLASSIFICATION OF THE TEACHERS OF THE
UNIVERSITY

- SECTION 28 (c)
1. The Board of Management shall, from time to time determine after considering the recommendation of Academic Council in this behalf, the classification of the teaching staff of the University with appropriate designations, i.e., Professors, Associate-Professors/Readers, Assistant Professors/Lecturers and the like. The Board shall also have power to alter or modify such classification in any particular case.
 2. The teachers of the University shall be employed on a whole-time basis on the scales of pay specified by the Board provided that the proportion of time of the teachers to be devoted to teaching, research and extension or administrative duties should be specified in their contract of employment.

**Approved under letter No. 6040/G. S. dated May 25, 1966 from the Secretary to the Chancellor.*

MEMBERS OF THE

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CHAPTER XIII

APPOINTMENT OF STAFF

*1. (a) All appointments shall be made strictly on the basis of merit.

(d) A dependent (wife or husband, son, unmarried daughter and widowed daughter) of an employee of the University who meets with untimely death or gets permanent disability during the service period may be appointed on any non-teaching post for which he/she is suitable and fulfils the minimum qualifications, without selection procedure.

WITH THE PROVISIO THAT :

(i) The above facility will be given to only the dependents of employees who have

25, 1966 from the

* Amended vide letter No. E-5412/G. S. dated Oct. 11, 1982 from Secretary to the Chancellor.

put in atleast 3 years continuous service in the university and only if there is no other earning member in the family of the deceased.

(ii) If there are more than one member in the family of deceased, desirous to get employment, then the appointing authority shall select one of such persons on the basis of suitability particularly considering the interest of his widow and minor members of the family of the deceased.

(iii) Such appointment shall be made only against an existing vacancy.

(e) In case of appointment through Personal Promotion Scheme approved by the Govt. of U.P. for teachers under G.O. No. 840/12-S-400 (19)/84 dated Sept. 10, 1984 appointment shall be made as per the Govt. orders referred to above and as amended from time to time.

(f) In case of direct requirement to non-teaching posts, 2% vacancies shall be reserved for Handicapped candidates. In suitable Handicapped candidates are not found for selection, the vacancies shall be treated as un-reserved and will be filled by general candidates. Such unfilled reserved vacancies shall not be carried over to the next selection.

With the provision that :

- (i) The blind : The blind are those who suffer from either of the following conditions.
 - (a) Total absence of sight.

***Approved vide letter No. E-736S/G.S. dt. 10.10.94 from legal advisor to the Chancellor.*

**Amended by letter No. E-5866/G.S. (ii)/86 dated 22-8-86 from Secretary to Chancellor.*

(b) Visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lens,

(c) Limitation of the field of vision subtending an angle of 20 degrees or worse.

(ii) The deaf-the deaf are those in whom the sense of hearing is non functional for ordinary purpose of life. They do not hear, understand sounds at all events, with amplified speech. The cases included in this category will be those having hearing loss more than 90 decibels in the better ear (Profound impairments) of total loss of hearing in both ears.

(iii) The orthopaedically handicapped--The orthopaedically handicapped are those who have a physical defect or deformity which causes an interference with the normal functioning of the bones, muscles and joints.

2. Appointments to the various categories of posts in the University shall be made as hereinafter prescribed.

Amended Vide letter No. E-5866/G.S./861/dated 22.8.86 from Secretary to the Chancellor.

****Amended Vide-letter No. E-2114/G.S. (9-G.S./82-5) dated May 1, 1987 from Secretary to the Chancellor.*

प्रेषक

श्री राजभास / मुताविपति के विशेष सचिव,
उत्तर प्रदेश।

V.C. 5/20
27/10

पेशाबं,

मुताविपति,
नरेन्द्र देव युनि एच
प्रीयोगिक विश्वविद्यालय,
मुबारकपुर, फैजाबाद।

विषय नरेन्द्र देव युनि एच प्रीयोगिक विश्वविद्यालय परिनिषावली के अध्याय-४१११ नो ३,४(ए)(बी) एवं (सी) तथा धारा-९ में संशोधन किये जाने के सम्बन्ध में।

संक्षेप,

उपरोक्त विषयक अपने पत्रांश ४८०५/आर-९/९९, दिनांक ११-११-९९ का प्रकाश प्रेष करने का कष्ट करें।

इस सम्बन्ध में मुझे आपसे यह कहने का निदेश हुआ है कि भाननीय मुता महेदय ने उत्तर प्रदेश युनि एच प्रीयोगिक विश्वविद्यालय अधिनियम की धारा-२९(६) के नरेन्द्र देव युनि एच प्रीयोगिक विश्वविद्यालय की परिनिषावली के अध्याय-४१११ में प्रारम्भ के उपरोक्त विषयक प्रस्ताव पर निम्नलिखित रूप में संशोधन किये जाने की राय प्रकृत किय है-

CHAPTER-XIII

Existing

3. No Selection for any appointment under these Statutes shall be made except after advertisement of the Vacancy in atleast three news papers having adequate circulation in the Country. Provided that no advertisement in newspapers shall be necessary in the case of Selection for the post of the Head

Amendments

No Selection for an appointment (including of Faculties, Director Agricultural Experiment Station and Director tention) under these tes shall be made bxc after the advertising the vacancy in atleast newspapers having ad circulation in the C provided that no ad tissement in newspap

of a Department which shall be made from amongst the Professors of the Department concerned.

be necessary in the case of an appointment for Head of the Department. Appointment to these positions shall be made in the manner prescribed hereinafter.

Provided further that no such advertisement in newspapers shall be necessary in case of Selection under the personal promotion scheme for teachers.

No Change

to be renumbered as 4(a)(i)

4(a) The Selection Committee for the appointment of Dean of Faculty shall consist of:

(i) The Kulpati who shall be the Chairman thereof;

i) No Change

(ii) One Dean of Faculty to be nominated by the Kulpati;

ii) No Change

(iii) One representative to be nominated by the Director General, Indian Council of Agricultural Research, New Delhi.

iii) Director General, ICAR or his representative.

(iv) Two experts to be nominated by the Kuladhipati.

iv) No Change

The following be added after item(iv) of Statute 4(a)

(v) In case the Selection Committee provided under 4(a)(i) to (iv) does not have atleast one member of Scheduled Caste or Scheduled Tribe and one member of other Backward Classes, the Kulpati shall nominate one

member from Scheduled Caste or Scheduled Tribe and one member from other backward Classes.

The following two Clauses be added as 4(a)(2) and 4(a)(3)

4(a)(2) The term of the Dean shall be five years;

4(a)(3) The term of Dean so appointed can be extended for a further period of five years but in no case a Dean can hold the post for more than two terms.

No Change except addition of the following:
as item (iv)

(b) The Selection Committee for the appointment of a DIRECTOR OF AGRICULTURAL EXPERIMENT STATION or a DIRECTOR OF EXTENSION shall consist of:-

- (i) The Kulpati who shall be the Chairman thereof;
- (ii) The Deans of two faculties or Directors to be nominated by the Kulpati.
- (iii) Two experts to be nominated by the Kuladhipati.

(iv) In case the above Selection Committee provided under 4(b)(i) to (iii) does not have at least one member of Scheduled Caste or Scheduled Tribe and one member of Other Backward Classes, the Kulpati shall nominate one member from Scheduled Caste

or Scheduled Tribe and one member from Other Backward Classes.

The following new clauses shall be added as 4(b)(2) and 4(b)(3) respectively
4(b)(2) the term of the Director of Agricultural Experiment Station and Director of Extension shall be five years.

4(b)(3) The term of Director of Agricultural Experiment Station and Director of Extension so appointed can be extended for a further period of five years, but in no case a Director can hold the post from more than two terms.

(c) The Selection Committee for the appointment of the HEAD OF DEPARTMENT shall consist of:-

(i) The Kulpati who shall be the Chairman thereof:

4(c)(1) The Head of Department shall be appointed from amongst

(i) The Professor in the Department possessing aptitude for administration: Provided that he has not been debarred from holding any administrative Office during the preceding 3 years.

(ii) The Dean of the faculty concerned;

(iii) One Dean of another faculty or one of the Director to be nominated by the Kulpati.

(iv) Two experts to be nominated by the Kuladhipti.

(ii) The term of a head of Department shall be 3 years which can be extended for a further period of 3 years.

4(c)(2) The Selection Committee for the appointment of a Head of the Department shall consist of:

(i) The Kulpati, who shall be the chairman thereof;

(ii) The Dean of Faculty concerned.

(iii) One head of the Department to be nominated by the Kulpati;

(iv) One expert to be nominated by the Kulpati;

(v) One expert to be nominated by the Director General Indian Council of Agricultural Research, New Delhi.

(vi) In case the Selection Committee 4(a)(2)(i) to (v) does not have at least one member of Scheduled Caste or Scheduled Tribe and one member of Other Backward Classes, the Chairman shall nominate one member from Scheduled Caste or Scheduled Tribe and member from Other Backward Classes.

(d) The Selection Committee for the appointment of a Professor, Associate Professor, Assistant Professor or teacher shall consist of:

- (i) The Kulpati who shall be the Chairman thereof;
- (ii) The Dean of the Faculty concerned;
- (iii) One Head of the Department to be nominated by the Kulpati;
- (iv) Two experts to be nominated by the Kuladhipati;

Provided that if the Kulpati (Vice-Chancellor) is, for any reason, not available to participate in any meeting of the Selection Committee constituted under clause (d), then in the case of Assoc. Professors, Asstt. Professors, and equivalent posts, he may, by general or special orders, require the Prati-Kulpati (Pro-Vice Chancellor) or the Dean of the Faculty concerned to preside over the Selection Committee and perform functions of the Chairman.

(e) The Selection Committee for the appointment of any other officer of the University whose appointing authority is the Kulpati or the Board, not covered by the preceding clause, shall consist of five persons on the staff of the University to be nominated by the Kulpati, three of whom shall be of the rank of Deans or Directors one of whom shall be appointed by the Kulpati as Chairman unless the Kulpati chooses to be Chairman himself.

5. Where the Kuladhipati is satisfied that in the special circumstances of the case a Selection Committee

¹ Amended vide letter No. E-2114/G.S. (9-C.S.)82-V dated May 1, 1982 from Secretary to the Chancellor.

² Amended vide letter No. E-2721/G.S. dated 25.5.1983 from Secretary to the Chancellor.

can not be constituted in accordance with the provisions of clause (4) he may direct the constitution of the Selection Committee in such manner as he thinks fit.

6. (a) A panel of six or more experts in each subject of study shall be drawn up by the Kuladhipati after consulting the corresponding faculty in Indian Universities or such other academic bodies or research institutions in or outside Uttar Pradesh as the Kuladhipati may consider necessary. Every expert nominated by the Kuladhipati under clause (4) shall be a person whose name is borne on such panel.

(b) The panel referred to in sub-Clause (a) shall be revised every two years.

(c) The Kuladhipati may intimate in a specified order a larger number of names of experts than required under clause (4) for serving as his nominees on the Selection Committee. In such a case, on any person whose name appears higher in the specified order not being available for meeting of the Selection Committee person on whose name appears nearest lower in the specified order shall be requested to serve on the committee.

Explanation I : For the purposes of this Clause a branch of subject in which a separate course of study is prescribed for a post-graduate degree shall be deemed to be a separate subject of study.

Explanation II : Where the post of teacher to be selected is common to more than one subject of study the expert may belong to any of such subjects of study.

7. The Selection Committee shall, by majority of its total membership, recommend one or more, but not more than three, names for each post to the Kulpati and where more than one names are recommended, the order of preference shall also be indicated.

(8) (a) Where the Kulpati approves the name or any of the names recommended by the Selection Committee and he is the appointing authority, he shall make the appointment, and where such appointment

is subject to the approval of the Board or the Board is, the appointing authority, the Kulpati shall make recommendation to the Board for such approval or appointment, as the case may be.

(b) Where the Kulpati does not approve the name of any of the names, recommended by the Selection Committee, or as the case may be, the Board does not approve the recommendation of the Kulpati, the post shall be re-advertised.

8. Appointment to the Post of the Head of Department shall be for three years and every other appointment shall in the first instance be on probation for two years which may be extended for a period not exceeding one year.

9. All appointments except that of Deans, Directors and Head of Department, shall, in the first instance, be on probation for one year which may be extended for a period not exceeding one year. In the case of a Dean or Director or a Head of Department, there shall be an annual assessment by a committee to be constituted by the Kulpati and to assess work and progress. If unsatisfactory, the Committee will have the right to make changes in the prescribed manner.

भव देया,

Lute

(अनीता मिश्र)
कुलपिण्डि के विशेष अधिकारी

प्रतिष्ठानि सभिन, उत्तर प्रदेश शासन, कृषि विभाग, लखनऊ से उनके पत्र संख्या ११३३३०/१२-३३-४००(२५८)/११, दिनांक ४-१-२००० के सम्बन्ध में सूचनाएं एवं आवश्यक कार्यवाही हेतु दिनांक

(अनीता मिश्र)
कुलपिण्डि के विशेष अधिकारी

**10. Where the Board is the appointing authority or the appointment is to be made subject to the approval of the Board the Kulpati may after considering the recommendations of the Selection Committee constituted for the purpose, make the temporary appointments to such posts in the University, as cannot be kept vacant without detriment to the work, for a period not exceeding 6 months or till the next meeting of the Board, whichever is earlier, such appointments shall invariably be placed before the Board, at its next meeting for ratification and shall be continued only if approved by the Board.

- (i) In case of urgency where the prescribed procedure for filling up a post is likely to take considerable time and in the opinion of Kulpati the proper education of students would consequently suffer if immediate action is not taken, he may, against the sanctioned strength of staff for a Department fixed by the Board of Management from time to time, make after recording the reasons and circumstances, adhoc appointments of staff

*Amended vide letter No. E-2114/G.S./9-G5/82-V) May 1, 1989 from Secretary to the Chancellor.

**Amended vide letter No. E-2161/G.S. dated 8.5.81 from Secretary to the Chancellor.

upto the level of Assistant Professors for a period not exceeding six months, either on the recommendations of the Dean and the Head of the Department concerned or on the basis of recommendations of a Selection Committee to be constituted by the Vice-Chancellor himself for such a purpose.

- (ii) Such adhoc appointments made in this manner will automatically cease without any formal notice after the expiry of six months from the date of appointment or the appointment of a person for the relevant position through the process of regular selection, whichever is earlier, and the incumbents holding such appointments made under this provision will not be entitled either to any seniority, increment or any other claim on the basis of their adhoc appointments or to re-appointment only on this ground.

**11. Appointments of all other staff not specifically provided for in the Act or these Statutes, shall be made by the Kulpati with the approval of the Board except the following posts which may be filled by the Kulpati without reference to the Board, namely-

- (a) The non-teaching posts carrying a scale, the maximum of which does not exceed Rs. 1250/-, including those which are filled by obtaining services of a person on deputation for a period upto three years from a regularly constituted service of the State or Central Government or an autonomous body constituted by the State or Central Government. The upper limit of Rs. 1250/- will be subject to alteration, from time to time, by the resolutions of the Board of Management on the

**Amended vide letter No. E-2161/G.S. dated 8. 5. 81 From Secretary to the Chancellor,

basis of rationalisation or enhancement occurring, on the basis of the decision of the Govt.

(b) The post for which the Kulpati is the appointing authority under the provision of the Act.

*** 12. Deleted

*** Deleted vide letter No. E 7370/G. S. dated 10-10-94 from Legal Advisor to Chancellor

CHAPTER XIV

INSTITUTION OF DEGREES AND DIPLOMAS

SECTION 28 (f) *1. The University shall, subject to the conditions to be laid down by the Academic Council and approved by the Board, grant the following degrees and diplomas :

- (i) Bachelor of Science Agriculture and Animal Husbandry.
- (ii) Bachelor of Veterinary Science and Animal Husbandry.
- (iii) Bachelor of Technology (Agricultural Engineering.)
- (iv) Bachelor of Technology (Civil Engineering)
- (v) Bachelor of Technology (Electrical Engg.)
- (vi) Bachelor of Technology (Mechanical Engg.)
- (vii) Bachelor of Science (Home Science)
- (viii) Bachelor of Science
- (ix) Bachelor of Art
- (x) Diploma in Home Science
- (xi) Bachelor of Technology (Computer Engineering)
- (xii) Bachelor of Technology (Production Engineering)
- (xiii) Bachelor of Technology (Electronics & Communication Engineering)
- (xiv) Bachelor of Fisheries Science
- (xv) Any other degree/diploma as may be approved by the Board of Management

*As amended vide letter No. E-687/G. S. (9-G. S/86, State dated Feb. 7, 1987 from the Asstt. Legal Advisor to the Chancellor.

on the recommendation of the Academic Council.

The University may also award degree with honours on the conditions to be laid down by the Academic Council through Regulations from time to time.

2. The University shall, subject to the conditions to be laid down by the Academic Council and approved by the Board, grant the following Post-graduate Degrees:

- (i) Master of Science Agriculture
- (ii) Master of Veterinary Science
- (iii) Master of Technology (Agricultural engineering).
- (iv) Master of Technology (Civil Engineering)
- (v) Master of Technology (Electrical Engineering).
- (vi) Master of Technology (Mechanical Engineering).
- (vii) Master of Arts.
- (viii) Master of Science
- (ix) Doctor of Philosophy.

*3. The University shall, on the recommendation of the Academic Council and approval of the Board of Management, withdraw any degree or Diploma granted by it from a person on the following grounds.

- (a) Conviction by a Court of law for an offence which in the opinion of the Academic Council and the Board of Management is a serious offence involving moral turpitude.
- (b) Wilful default in the payment of University dues. Provided that before making such a recommendation the person concerned shall be given an opportunity to show cause against proposed withdrawal.

CHAPTER XV

HONORARY DEGREES

- SECTION 28 (g)
1. The Board shall subject to confirmation by the Chancellor have power to confer Honorary Degrees and other academic distinctions on the recommendation of the Academic Council.
 2. All proposals for the conferment of Honorary Degrees shall be made to a Committee consisting of the Vice-Chancellor and the Deans of Faculties and, if accepted by the Committee, shall be placed before the Academic Council and the Board for approval before submission to the Chancellor for confirmation.

CHAPTER XVI

FELLOWSHIPS, SCHOLARSHIPS, MEDALS AND PRIZES

SECTION 28 (K) The Board shall award Fellowships, Scholarships, Medals and Prizes on the recommendation of the Academic Council which may make such recommendations either on its own initiative or on recommendations from any of the Board of Faculties.

CHAPTER XVII

HOSTELS

- SECTION 28 (g)
1. The Board shall, on the recommendation of the Vice-Chancellor, establish hostels for all students of the University.
 2. No student of the University shall be permitted to reside outside the hostels maintained by the University except with the permission of the Vice-Chancellor on the recommendation of the Dean of the Student Welfare.
 3. No hostel shall be abolished without the approval of the Board.

CHAPTER XVIII
PROVIDENT FUND

SECTION 28 (e) 1. In these Statutes—

- (a) "Salary" means monthly salary, and includes all fixed monthly allowances by way of pay, acting or personal allowances, but does not include any other allowance.
- (b) "Servant" means every whole-time officer or servant of the University, other than one whose services have been lent to the University by Government or who is on leave from a Government post, appointed substantively by the University against permanent post or temporarily against a temporary/permanent post either in the University itself or in any scheme running under the University.
- (c) "Subscriber" means a servant or whose behalf a deposit is made under these Statutes.
- (d) "Saving Bank" means the Post Office/any Nationalized Bank Savings Bank.
- (e) "Interest" means the interest which is paid on a deposit in the Post Office Saving Bank/any Nationalized Bank Savings Bank as may be determined from time to time for deposit in the Post Office/any Nationalized Bank Savings Bank.
- (f) "Dependent" means any of the following relations of a deceased subscriber to a Provident Fund, viz, a wife, husband, parent, child, minor brother, unmarried sisters and deceased son's widow and child, where no parent of the subscriber is alive, a paternal grandparent.

**Amended under letter No. 8621/G. S. dated 6.5.68 from Secretary to the Chancellor.*

2. Every servant of the University shall subscribe* to the Provident Fund at the rate of 8 percent of his salary for which an account will be opened at the Savings Bank. The deduction shall be made by the University upon every salary bill presented. In the calculation of this deduction fractions of a rupee shall be omitted. Subscriptions by the subscriber, when on leave on less than full pay, will be optional. The amount so deducted together with the contribution by the University under clause 3 below will be deposited in the Savings Bank. The payments in respect of the monthly deductions and contributions shall, so far as possible, be made into the bank within two days of the receipt of the money, in order that interest may accrue. The following procedure will be adopted :

*The Post Office/ any nationalized Bank will open individual accounts for all the subscribers to the provident fund the University will arrange that all sums to be credited to these accounts shall be sent to the Post Office/any nationalized Bank accompanied by-

- (a) the Post Office/any nationalized Bank/Savings Bank Pass Book and
- (b) a list in the Form no. 1 appended to these Statutes, showing in detail the amount to be credited to each account.

**The Board may allow the benefit of the University Provident Fund to the Government servants absorbed in the University service from such date as it may deem fit."

*3. The University shall make a contribution at the rate of 12 percent in the case of subscribers drawing a salary of Rs. 500 or less, 10% in the case of subscribers drawing a salary of more than Rs. 500 but not

*Amended vide letter No. 1034/G.S. dated 16.4.69 and no. 16408/G.S. dated 10.12.73 from the Secretary to the Chancellor.

*Subscribers to the Provident Fund are given the option of raising their subscription to the P. F. upto 15 per cent of their salary either permanently or for specific period.

**Approval of this clause received under letter No. 650A/G. S. dated 21.2.75 from the Secretary to the Chancellor.

exceeding Rs. 1,000 and 8 per cent in the case of subscribers drawing a salary over Rs. 1,000/-.

***4. (1) Investment in the Post Office cash certificates or in Government securities, Bank Fixed Deposits through the Post Office/any Nationalized Bank of the amount to the credit of a subscriber in his Provident Fund is also permissible, if the subscriber so desires, on the conditions that no security/F.D.R. of the face value of less than Rs. 100/- is purchased at one time and that securities/Bank F.D.R. are kept in the custody of the Accountant General P. & T./Any Nationalized Bank and the custody receipt is kept with the Comptroller.

(2) The Post Office cash certificates/Any Nationalized Bank Fixed Deposit Receipts, Govt. Securities, if purchased shall remain in the custody of the Comptroller.

5. Subscribers to the P. F. on whose behalf accounts are opened at Post Office/Any Nationalized Bank under the provisions of these Statutes, will not be deprived of their right to open ordinary private accounts in the Post-Office/Any Nationalized Bank or to purchase Post Office cash certificates or Govt. securities or F.D.R. through the Post Office/Any Nationalized Bank.

6. The Board may, under such conditions as may be laid down by it, permit the payment of premia on life assurance policy or policies on the life of the subscriber out of his personal subscription to the Provident Fund account under clause 2 above. The amount to be deposited in the Post Office in the Provident Fund Account of the subscriber shall be reduced to the extent of such premia.

7. Withdrawal will be permitted when a subscriber's services in the University come to an end by his retirement, resignation, death or otherwise, provided that-

(i) No servant whose services have been dispensed with for what, in the opinion

***Amended vide letter No. 1034/G. S. dated 10.9.69 from the Secretary to the Chancellor.

of the Board is gross misconduct, shall be entitled to receive the amount of the contribution made by the University on his behalf and the interest thereon.

- (ii) No servant shall be entitled to receive the amount contributed by the University on his behalf and the interest thereon, unless he had been in the service of the university for a least 36 months from the date he has been allowed to subscribe to the Provident Fund and has been permitted to resign his appointment.

Note: Any contribution and interest hereon withheld under the Statute shall belong to the University and shall be credited to the University account.

8. In the case of severe illness of a subscriber or his dependent, purchase of site for building, erection of and repairs to subscribers own buildings, obligatory expenses on a scale appropriate to the subscriber's status which, by customary usage he is to incur in connection with the marriages, funerals and other ceremonies of persons actually depended on him the Comptroller may permit a Subscriber to draw temporarily out of fund from the amount subscribed by him and the interest thereon, such amount as the Comptroller may deem fit, provided the sum advanced shall not exceed six month's pay of the subscriber or fifty percent of the sum subscribed by the subscriber, with the interest accumulated thereon, whichever is less. The Vice-chancellor may, however, in exceptional cases, sanction the amount of loan over and above the limit, provided that the sum so advanced shall not exceed seventy-five percent of the sum subscribed by the subscriber.

Note: The amount advanced under this Statute shall be such a sum as is divisible into twenty four equal amounts in whole rupees.

9. The amount advanced under Clause 8 shall be

*Amended vide letter No. 8621/G. S. dated 6.5.1968. from the Secretary to the Chancellor.

refunded to the fund by twenty four equal monthly instalments. A subscriber may, however, at his option, make payment in less than 24 instalments or may repay two or more instalments at the same time. Recoveries will be made monthly commencing from the first payment of a full month's salary after the advance is granted. The instalments will be paid by compulsory deduction from salary or leave salary and will be in addition to the usual subscription.

**9. (b) Final withdrawals from the Provident Fund shall also be permitted for the purposes of construction or purchases of a house by the subscriber, marriage of subscriber's son or daughter, higher education outside or inside India of the sons of subscriber on the same terms and conditions as are admissible to the employees of the State Govt. under rules framed by the State Govt. on the subject from time to time.

10. (1) Each subscriber must file in the office of the University a declaration in the Form II appended to these Statutes, showing how he wishes the amount of his accumulation in the fund to be dispensed in the event of his death or becoming insane.

Provided that if the subscriber has got dependents, he shall not be permitted to nominate any outsider.

(2) The subscriber may, from time to time, change his nominees by a written application, duly witnessed, to the Comptroller of the University. A register of such nominees shall be kept in the University office.

11. Any sum, standing to the credit of any subscriber to the fund at the time of his death and payable to any dependent of the subscriber or to such persons as may be authorised by law to receive payment on his behalf, shall, subject to any deductions authorised by the Statutes vest in the dependent and shall be free from any debt or other liability incurred by the deceased or incurred by the dependent before the death of the subscriber.

** Amended vide letter No. E-6822/G. S. dated 4.5.78 from Secretary to the Chancellor.

FORM 1

Month of _____

<i>Account number as in the pass book</i>	<i>Name of Sub-scriber</i>	<i>His sub- scription by the uni- versity</i>	<i>Contribution</i>	<i>Amount of advance refunded</i>	<i>Total</i>
1	2	3	4	5	6
		Re.	Rs.	Rs.	

Total
Dated

Govind Ballabh Pant
University of Agriculture and Technology

FORM II

For* _____ Subscribed

Form of Declaration

I HEREBY declare that in the event of my death or on my becoming insane, the amount of my credit in the Provident Fund shall be distributed among the persons mentioned below in the manner shown against their names :

<i>Name and address of the nominee or nominees</i>	<i>Relationship with the subscriber</i>	<i>Whether major or minor (if minor state date of birth)</i>	<i>Amount of share of deposit</i>
----------------------------------------------------	-----------------------------------------	--------------------------------------------------------------	-----------------------------------

1	2	3	4
---	---	---	---

Dated 19 _____ Signature and Designation of Subscriber

Two witnesses to the signature of the subscriber

(1) Name.....

Occupation.....

Address.....

(2) Name.....

Occupation.....

Address.....

*Here state married or unmarried

CHAPTER XIX

GRATUITY RULES

SECTION 28 (r) 1. Employees of the University whose maximum salary is less than Rs. 40 per mensem and who are not entitled to the benefits of the University Provident Fund, may be granted gratuity according to the following scales :

- (a) no gratuity shall be paid to a servant of less than ten years' standing or less ;
- (b) if a servant has served for more than ten years, but has not served for more than twenty years, a gratuity of one month's pay for each completed year of approved service may be paid to the servant himself, if he has been permitted to retire from the service of the University on account of his incapacity to continue in his service; or may be paid to his family if he dies while in the service of the University.
- (c) if a servant has served in the University for more than twenty years, a gratuity at the rate of one month's pay for each of the first twenty completed years of approved service and one and a half month's pay for each completed year of approved service in excess thereof may be paid to the servant himself, if he has been permitted to retire from the service of the University on the ground of incapacity, or may be paid to his family if he dies while in the service of the University.
- (d) no gratuity shall be paid to a servant or to his family except in cases where the servant leaves the service of the University with the permission of the Board given on the ground that he is incapable of continuing in the service of the University or where the servant dies while still in the service of the University.
- (e) the expression "family" means those persons who in the opinion of the Board were dependent on the servant at the time when he died .

CHAPTER XX

A

ADMISSION OF STUDENTS TO THE UNIVERSITY AND THEIR ENROLMENT AND CONTINUANCE AS SUCH

- SECTION 28 (m)
1. Students shall be admitted to this University in accordance with the regulations framed by the Academic Council.
 - *2. Deleted
 3. The enrolment of students will be done by registration at each academic session. A candidate shall be considered as enrolled only when he has paid the prescribed fees and has been duly registered by the Registrar.
 4. Continuance of a student duly enrolled in the University shall be governed in accordance with regulations framed by the Academic Council.

B

CONDUCT OF EXAMINATIONS

5. The University may hold one or more of the following types of examinations and tests :
 - Entrance, Proficiency, Mid-term and Term Final Examinations, Short, Quizzes-announced and unannounced, Practical examinations, oral examinations, and any other examinations as may be approved by the Academic Council.
 - (a) All examinations administered in each course during the term shall count towards the final grade in that course. The weightage, given

Under revision 2 Deleted vide letter No.-6/99/G.S., Dt. 24 Sept.
72 From Sec. to Chancellor

for each of these shall be determined by instructor(s) concerned within the limits approved by the Academic Council from time to time.

(b) All questions shall be set and answered in the medium of instruction adopted by the University.

6. Entrance examination shall be administered only to students seeking admission to the University as and when prescribed by the Academic Council.

7. All other examinations and tests shall be administered only to students duly registered in the University and who have attended the prescribed course of study as stipulated by the Academic Council.

The proficiency Examination will be conducted as per regulations framed by the Academic Council in the first half of the first academic session each year.

8. All examinations and tests shall be set and graded by the Instructors concerned in accordance with the regulations approved by the Academic Council.

9. The Entrance & Term Final Examinations shall be conducted by the Registrar in accordance with the regulations framed by the Academic Council. All other examinations and tests shall be conducted by the Instructor(s) concerned.

Note : Approved originally under letter No. 6040 G.S. dated May 25, 1966 from Sec. to Governor and modification to it approved under his letter No. 9683/G.S. dated August 1966.

CHAPTER XXI

CONDITIONS OF RESIDENCE OF THE STUDENTS OF THE UNIVERSITY AND LEVYING OF FEES FOR RESIDENCE IN HOSTELS MAINTAINED BY THE UNIVERSITY

SECTION 28 (p)

1. The Board shall, on the recommendation of the Vice-Chancellor, determine by framing regulations, the conditions of residence of the students of University, provision of cafeteria and other food services, health and hygienic facilities, accommodation and other reasonable comforts, the responsibility of the students in the proper upkeep of the hostel properties, observance of discipline in the hostels and colleges and other allied matters.

2. Admission to and continuance in the hostels shall be restricted to the registered students of the University in accordance with the regulations framed in this behalf by the Board on the recommendation of the Vice-Chancellor.

3. The Board shall determine, by regulation framed on the recommendation of the Academic Council, extension of the Advisory System to the hostels and the role and the functions of the Academic Staff in this connection.

Note : Approved under Secretary to Governor letter No. 15662/G.S. dated June 5, 1967.

CHAPTER XXII
CONDITIONS OF THE AWARD OF FELLOWSHIPS,
SCHOLARSHIPS, STUDENTSHIPS,
BURSARIES MEDALS AND PRIZES

Section 28 (A)

1. Award of Fellowships, Scholarships, Studentships,
Medals and Prizes :

The Academic Council shall provide by regulations the conditions for the award of the following recognitions and incentives of study and research :

- (a) Fellowships ... For post-graduate studies and research ;
- (b) Scholarships ... For under-graduate studies;
- (c) Loan Scholarships For all under-graduate and post graduate students;
- (d) Studentships ... These shall include graduate and Teaching Assistantships, stipends and fee concessions, Free-ships, and Half-freeships for financially handicapped students and in-service candidates taking up post-graduate studies;
- (e) Medals and Prizes ... For meritorious academic pursuit and outstanding performance in extra-curricular activities of the University.

*2. Award of Bursaries

- (1) Bursaries shall be awarded to the under graduate students of the University only.

*2. approved vide letter No. 3877/G. S. dated 13.6.67 and amended vide letter No. 8616/G. S. dated 28.4.72 and No. 1447/G.S. dated 19.6.75 from the Secretary to the Chancellor.

(2) The total number of bursaries to be awarded shall be decided by the Vice-Chancellor from year to year in view of the enrolment of the students and other considerations.

(3) Bursary scholarship shall be available to such students of Indian Nationality only the income of whose guardian does not exceed Rs. 25,000/- (Rupees twenty five thousand only) per annum for both salaried in Govt./Public/Private sector Employees; Self employes/Businessmen and Agriculturists. The income shall be calculated in accordance with the rules of the Govt. as applicable for merit-cum-means Sc.1. from time to time.

The Value of each Bursary shall be Rs. 150/- only (Rupees one hundred and fifty only) per month in the case of under graduate students except Home Science Programme where the value of each Bursary shall be Rs. 125/- only (Rupees one hundred twenty five only) per month from the date of registration in the 1st semester of academic year till the end of academic year unless otherwise discontinued by the university or the students himself.

(4) The bursaries shall be awarded on the basis of merit only in the manner prescribed.

(5) The award of bursaries shall be announced within one month from the commencement of the academic year.

(6) The award of bursaries shall be made subject to the fulfilment of conditions as prescribed by the Regulations.

(7) The recipient of a bursary scholarship shall not be eligible for the award of any financial assistance nor shall he receive such other financial assistance. In case he has been awarded any other financial assistance he shall have to choose one and forego the other.

*Amended vide letter No. E-2925 dated 28.4.94 from legal advisor of the Chancellor.

(8) If the recipient of a bursary scholarship is placed on Academic or Conduct Probation at any time during the currency of such scholarship, it shall be discontinued forthwith, but may be revived if he is restored to good standing during the academic year.

(9) There shall be a merit list for the award of bursary scholarships of all the eligible candidates and it shall be prepared in the manner laid down by regulations.

(10) Regulations may be made for the award of these bursaries providing for all other matters not covered in these Statutes.

3. Meritorious academic pursuit assessed on the basis of results of various University examinations, outstanding performance in various extra curricular fields and good behaviour shall serve as the guiding principle for the award of various fellowships, scholarship, bursaries, medals and prizes, unless otherwise specifically provided for in the Regulations.

4. * Merit Scholarship*

** (1) "Three Merit Scholarships of the value of Rs. 125/- P.m. tenable for 12 months shall be awarded on the basis of the results of the previous year to the three top students of each class other than the first year in each under graduate programme in the manner and on the conditions prescribed by the regulations."

(2) The scholarships shall be awarded strictly on the basis of merit.

(3) No student who is on academic or conduct probation shall be eligible for the award of the Merit Scholarship.

(4) The award of merit scholarships shall be made

*Approval of the statute received under letter No. 9526/G. S. dated 5th May 1965, and amended vide letter No. 8616/G. S. dated 28.4.72 and No. 1447/G. S. dated 19.6.75.

**Amended vide letter No E-5141/G. S. (9 G. S. 84-statutes) dated 21.6.85 from Secretary to the Chancellor.

on the fulfilment of the conditions as prescribed by the regulations.

(5) In the event of a student declining this scholarship offered to him, he will be granted certificate to that effect. The scholarships in that case shall be awarded to the next student in order of merit.

(6) (i) In case a Merit Scholarship-holder withdraws from the University for a Semester or a part thereof, he shall not be paid the Scholarship for the period of his absence from the University. Further, he shall not be entitled to receive Scholarship during the remaining period of the academic year unless the Dean of the College concerned is satisfied that his absence from the University is due to reasons beyond his control.

(ii) In the event of a scholarship holder leaving the University during the currency of an academic year in which he is receiving such scholarship, the scholarship shall be awarded to the next student in order of merit for the remaining period of the academic year.

(7) A Student receiving a Merit Scholarship shall not be entitled to receive any other type of financial assistance from the University, Government or any other agency.

(8) In case a student receiving a Merit Scholarship is placed on academic probation or conduct probation, he shall forfeit forthwith the right to receive the scholarship for the remainder of the academic year. In that event the scholarship shall be awarded to the next student in order of merit for the remaining period of the academic year.

5. Award of Vice-Chancellor's Gold Medal to undergraduate Students.

() At the end of an academic year a Gold Medal shall

be awarded by each Faculty of the best graduating student of the Faculty on the basis of overall point average.

(2) No student who has been on conduct probation at any time during his stay at the University be eligible for this award.

(3) In order to be eligible for this award, graduating student shall have completed the graduation requirements within the minimum period prescribed for the degree concerned and also completed at least 90% of the total graduation requirements for the degree for which he is studying at this University.

(4) The names of the medalists shall be displayed on an honours board fixed in the building of the College concerned.

CHAPTER XXIII
THE FEES TO BE CHARGED BY THE
UNIVERSITY

- SECTION 28 (s)
1. A student may pay his monthly fees and other dues on or before the 25th* day of the month for which they are due.
 2. A student defaulting to pay the dues by the 25th day of the month shall pay a fine as approved by the Board of Management from time to time for each day beyond the 25th day.
 3. If any student fails to pay the dues alongwith the fine by the last working day of the following month his name shall be struck off the rolls of the University. The Comptroller shall send his name to the Registrar, who shall take action to remove the student from the rolls of the University and the College concerned and notify to all the officers concerned, including the Deans, Librarian, Advisor and Hostel Warden etc.
 4. The Registrar shall also inform the parent/guardian of the student concerned about the action taken.
 5. A student whose name has been removed from the rolls for non-payment of dues, may be re-admitted by the Registrar upto the last working day of the month on payment of re-admission fee as approved by the Board of Management from time to time together with all due arrears including all fines.
 6. Any student who has not paid his dues even within the period specified in clause 5 above and who submits his application subsequently for re-admission to the University may be considered by the Vice-Chancellor for re-admission and may be admitted on such terms and conditions as may be imposed by the Vice-Chancellor.

*7. The following dues are payable by a student :

	Under-graduate	Post-graduate
II Annual dues	As approved by the Board of Management	
1. Magazine fee	from time to time.	
2. Student's aid fund		

*II. Semester dues (Payable at the beginning of each semester at the time of registration)

Under-Graduate	Post-Graduate
(a) Library fee	As approved by the Board of Management
(b) Medical fee	from time to time.
(c) Athletic fee	
(d) Recreation fee	
(e) Lab. fee	
(f) Examination fee	
(g) Utensil fee	
(h) Electric fan (per fan per semester to be realised in I & II sr. only)	

III. Monthly dues

(a) Tuition fee	As approved by the Board of Management
(b) Electr. charges	from time to time.
(c) Water charges	
(d) Room Rent (for 12 months per head)	
(i) 3-seated room:	
with bath	
Without bath	
(ii) 2-seated room:	
Without bath	
With bath	
(iii) Single seated room:	
Without bath	
With bath	
(e) Tour expenses (for 12 months).	

*Amended vide letter No. E-4971/G. S. dated July 23, 1987 from Secretary to the Chancellor.

IV. At the time of admission

Admission fee or Re-Admission As approved by the Board
Medical Examination fee of Management from
Caution money (refundable) time to time.
Food Advance (Adjustable)
I.D. Card (New or duplicate)

V. *Internees of the college of Veterinary Science.

(1) The following dues may be charged from the V. Sc. students during the period internship programme :

(a) Dues

1. Examination fee For full year
2. Library fee For one Trimester only.
3. Medical fee No such fee shall be
4. Athletic fee chargeable for the re-
5. Recreation fee maining two Trimesters.
6. Lab fee
7. Extra curricular fee
8. Utensil charges
9. Electric Fan Rent

(b) Monthly Dues

1. Tuition fee For full year
2. Tour expenses For one Trimesters only. No such
3. Water charges monthly fee shall be chargeable
4. Room Rent for the remaining two trimesters.
5. Electric Charges

**8. (a) A student who is admitted during the course of the First Semester, shall have to pay all the fees as mentioned in clause 7 above except the electricity, water and room rent which shall be charged from the date he is admitted, part of a month being considered as full month.

(b) A student who is admitted in the second Semester shall pay the following fees:

*Amended vide letter No. E-4186/G.S. dated June 12, 1987 received from O. S. D. to Chancellor

**Amended vide letter No. E-4971/G.S. dated July 23, 1987 from the Secretary to the Chancellor.

(i) All fees in full as mentioned in clause (i) Annual Dues, and clause 7 (iv) at the time of Admission.

(ii) Semester dues and monthly dues as mentioned in clause 7 (ii) and clause 7 (iii) from the date of commencement of the second Semester part of a month being considered as full month.

Explanation: He shall not pay the dues for the first Semester.

(c) A student who is admitted during the course of the second Semester, shall have to pay all the fees as mentioned in Clause 3 (b) above except the electricity, water and room rent which shall be charged from the date he is admitted, part of a month being considered as full month.

9. Refund of dues:

A student rejected by the University for admission, shall be refunded the full amount of fees paid by him.

*10. A student who drops out of the University by himself.

(a) A student whose name has been struck off the rolls for non-payment of the University dues, shall not be liable for being dropped from the Semester until he, at first, gets himself re-admitted after paying all the prescribed dues and then permitted to drop. In such cases continuity shall not be deemed to have been broken.

(b) Before the date of registration or within 4 days thereof only the following charges shall be refunded :

- (a) Caution money
- (b) Recreation fee
- (c) Tour Expenses

**Amended vide letter No. E-4971/G. S. dated July 23, 1987 from Secretary to the Chancellor.*

(d) Examination fee

(e) Magazine fee

(2) Four days after the date of registration only the Caution Money shall be refunded.

11. Student dropping the University during Semester shall pay the following :

(i) Tuition fee and hostel dues for full semester, and

(ii) Electric and Water charges and tour expenses for the period of stay, part of the month counted as full month.

12. A student who has not registered himself in a semester shall not be charged the tuition fee, room rent, electric and water charges and tour expenses for that semester.

13. A student who leaves the University just after his admission and registration, or during the course of semester, or whose name has been struck off for non-payment of the University dues, shall pay tuition fee and other dues (including all fines as may be leviable) for and upto the date on which he leaves the University or his name is struck off. Part of the month will be treated as full month for purpose of the rule.

14. Each student leaving the University shall notify, in writing, to the Registrar through his Advisor and the Dean of the College concerned,

15. If any student whose name has been struck off the rolls for non-payment of University dues, ultimately notifies his intention to leave the University, his date of leaving the university would be the date his name has been struck off the rolls and will be subject to all fines etc. upto that date.

16. The Vice-Chancellor shall have the power to defer payment of fees or other dues and fines of students, in whole or in part, in case of genuine difficulty:-

17. The Board of Management shall have the power to give authority to an officer of the University to give necessary relief to students in hard cases.

18. A student who leaves the University at completion of his degree programme, without executing Withdrawal No dues Certificate Form the concerned Departments/Sections of the University, shall be liable to pay all the dues shown against him by the different sections of the University.

19. In case of students who leave the University after completing their degree programme, the Heads of Departments/Sections concerned shall notify all due against such students to the Comptroller/Registrar, by the end of the semester, or before the beginning of the following semester.

20. No student who has any dues against him shall be permitted to register in a semester until he has paid all the outstanding dues.

21. A student who leaves the University after completing his degree programme shall not be issued the degree, Provisional Degree Certificates and Transcript until he has paid all the dues outstanding against him and so notified by the Departments/Sections concerned.

22. In case of students who are likely to be dropped from the University on account of their poor academic performance, or otherwise, for any reason whatsoever, the Petitions Committee or the Discipline Committee, as the case may be, before considering their cases, shall obtain a 'No Dues Certificate' from all sections/departments of the University as far as practicable.

23. The following adjustable advance shall be charged at the time of registration from all candidates selected for admission to the University :

Under graduate	As approved by the Board
Post graduate	of Management from time to time.

The advance shall be adjusted against the admission

fees and other dues subsequently. Candidates who might intimate to join at a date subsequent to the fixed date, shall also be required to remit an equal amount. This amount shall be forfeited in case of students who may leave the University either after or before registration or who do not join, after intimation on the prescribed date.

24. Only tuition and Laboratory Fee as approved by the Board of Management from time to time shall be charged from an employee of the University selected for admission to any undergraduate or post graduate degree/diploma programme/course.

*25. Other Fees

(a) An application fee (non-refundable) as prescribed by the Vice-Chancellor shall be charged from all applicants seeking admission to the various undergraduate and Post graduate Degree/Diploma Programmes. However, the whole-time University employee shall be exempted from the payment of the application fee.

(b) The following thesis examination fee shall be charged from the Post Graduate student.

- (1) Master Thesis As approved by the Board of
- (2) Ph. D. Thesis Management from time to time.

26. A graduate of the University shall be eligible for enrolment as Registered Graduate provided he has paid annual fee as approved by the Board of Management from time to time, per year of enrolment.

27. The Registered Graduate of the University seeking election for the membership of its Board of Management shall deposit such amount with the Comptroller of the University as approved by the Board of Management from time to time in cash as security, by the date and time fixed for the purpose

*Amended vide letter No. E-4571/G. S. dt. July 1987 from Secretary to the Chancellor.

which sum shall be forfeited in case he does not secure in the election at least one tenth of the minimum number of votes polled. The security shall be refunded if the candidate has withdrawn his name in the manners prescribed in clause 13 (of statutes of registered graduate under consideration) by the date fixed for the purpose.

28. Any other fee, as may be prescribed by the Board of Management, may also be charged.

CHAPTER XXV

NUMBER, QUALIFICATIONS, EMOLUMENTS
AND OTHER CONDITIONS OF SERVICE

Section 11 (4) 1. Emoluments, terms and conditions of service of the Vice-Chancellor.

- (a) The Vice-Chancellor shall be appointed in the manner laid down by the Statutes and shall be eligible for U. G. C./I.C.A.R. pay scale of Rs. 7300-100-7600 plus allowances with effect from 1.1.86 as per G. O. No. 1925/12.8.89-499-(236)/87, dated 27 June, 1989. He shall, in addition, be entitled to a free furnished residence. The ground's of Vice-Chancellor's residence shall be maintained by the University. The salary and allowances of a Govt. servant appointed as Vice-Chancellor shall, however, be fixed in accordance with relevant rules and instructions of Govt. on the subject.

Whenever pay scale of Vice-Chancellor is changed by I.C.A.R./State Government from time to time, it shall automatically be applicable in this University.

- (b) The Vice-Chancellor shall not be entitled to benefits of the University Provident Fund.

- (c) The Vice-Chancellor shall be entitled to earn leave on full pay for 1/11th of the period spent on active service.

In addition to the leave noted above, the Vice-Chancellor shall be entitled, in case of illness or on account of private affairs, to earn leave without pay for a period not exceeding 3 months during the period of his four year tenure, provided that leave taken without pay may be subsequently transferred into leave on full pay to the extent to which leave may have become due.

- (d) The Vice-Chancellor may, during the period of long vacations carry on the duties for outside Purnagar (but in India) if he chose to do so.
- (e) The Vice-Chancellor will not have to enter into a written contract as required under section 26 (2) of the Act.
- (f) An officiating Vice-Chancellor shall draw his original pay plus 20 percent officiating allowance.
- (g) Clause 4 (a); (b); (c), (d), (e), (f), (g), (h), (i), (j), (k), and (l), 5 and 6 of the statutes shall not apply to the Vice-Chancellor.

2. Number, qualifications, emoluments of other employees of the University.

SECTION 28 (f)

(a) Number of teachers in each department and their qualifications shall be as recommended by the Academic Council and approved by the Board of Management.

(b) The number of other salaried employees of the University and its Farm and their qualifications shall be as recommended by the Vice-Chancellor and approved by the Board.

3. Emoluments

(a) The emoluments of the academic staff shall be such as may be approved by the Board of management on the basis of the recommendations of the U.G.C., provided that no grants to meet any portion of the emoluments shall be admissible from the State Government unless their prior written approval to the proposed emoluments is obtained by the Vice-Chancellor and placed before the Board. (Academic Staff shall include Professors, Associate Professors, Assistant Professors and Instructors and such other categories as may be recommended by the U.G.C. and accepted by the State Government).

*Approved by the Chancellor vide letter No. 4215/G. S. dated 13.10.71.

- (b) Emoluments of the other employees of the University shall be as recommended by the Vice-Chancellor and approved by the Board.
- (c) Save as may be otherwise provided in the Act, or the Statutes, the fixation of salary of the employees in the University shall be in the case of:-
- (1) Officers & Teachers-rest with the Board of Management.
 - (2) Other employees-with the Vice-Chancellor of the University.
- (d) The Board of Management or the Vice-Chancellor as the case may be, shall have the power to sanction a higher start than the minimum of the pay scale, accelerated increment, Allowance etc. as they deem fit.
- (e) The Board of Management shall in special cases have the power to create a post not covered by the above provisions.
- *(f) Where payment of wages, overtime charges or any other amount to an employee of the University is regulated by any law for the time being in force, then, notwithstanding anything contained in sub-clause (a) to (e), the Vice-Chancellor may sanction such payments, with a view to comply with the provision of such law.
- *(g) The Vice-Chancellor shall also have the power to sanction payment of wages, overtime charges and other amounts (including conveyance charges, honorarium, remuneration for professional assignment etc.) to an employee not covered by sub clause (f) in accordance with the regulations made in this behalf.
- ** (h) The Vice-Chancellor shall have the powers to approve :

*Added vide letter No. E-702/G. S. (9 G. S.-83-statutes) dated 13.2.84, from Secretary to the Chancellor.

**Added Vide letter No. E-5771/G.S. dt. 14.8.86 and letter No. E-4232(G. S., dt. 15.6.87 from Secretary to the Chancellor.

- (i) Various rates of remuneration to outsiders and regular staff of the University for doing work not covered in their normal duties.

Provided that the rate of remuneration shall in no case exceed those already admissible in the University for similar works.

- (ii) The wages of different category of daily paid workers of the University.

Provided that the wages so fixed shall not exceed those fixed for similar category by the State Government or any authority determined by the Government.

- (iii) Remuneration to various works connected with the conduct of Competitive Entrance Examination shall be paid at per rates proposed by the Vice-Chancellor and approved by the Board of Management from time to time.

4. Conditions of Service, Appointment, Suspension, Removal and Control.

- (a) *Contract of Services:* Except in cases Government Servants on deputation, employees of the University shall be required to enter into a written contract in accordance with the provisions under section 26 (2) of Act in the form prescribed.

- (b) Every person appointed on probation against a permanent post, shall be medically examined at the cost of the University, in the manner prescribed by the University.

(c) *Probation*

- (i) Every employee of the University, at his first appointment against a permanent post, shall be on probation.

- (ii) The period of probation shall be as follows:

be two years, unless the appointing authority has fixed it at less than two years. In such cases it may be extended from time to time, but in no case, shall exceed the period of two years.

(iii) At the end of the probation period, the employee may be confirmed provided his work and conduct are found to be satisfactory. If he is not confirmed, his services shall be deemed to have been terminated at the end of the probation period.

(d) (i) *Save as may be otherwise provided in the Act or the Statutes, appointment to and removal from office or any other kind of punishment, including the authority to withhold increment of employees of the University, shall rest with the appointing authority.

The Vice-Chancellor, however, shall exercise the following powers in this regard:

(a) Making such enquiries as he may consider necessary to ascertain facts and collect data involving allegations of irregularities or misconduct on the part of any employee of the University;

(b) Calling for the explanation of any employee of the University;

(c) Initiating and conducting disciplinary proceedings against any employee; and

(d) Awarding minor punishment such as award of a censure entry or the stopping the accrual of increments for a period not exceeding three years.

*Approved vide letter No. E-2007/G.S. dated 23.4.81 from Secretary to the Chancellor.

(ii) If the order of punishment is (1) by the Vice-Chancellor, the person affected shall have the right to appeal to the Board of Management and (2) by the Board of Management the person affected shall have the right to request for a review by the Board subject to the provision under Section 27 of the U.P. Agricultural University Act.

** (iii) However, the Vice-Chancellor may suspend any employee of University in continuation of or during the pendency of enquiry against him where the allegation or charges are of serious misconduct on the part of such employee his continuation as such hampers or is likely to hamper or impair an expeditious enquiry.

Provided that in the case of employee whose appointing authority is the Board of Management, the Vice-Chancellor shall report forthwith the matter to the Board of Management and such order of suspension shall be rescinded in their case if the Board comes to the conclusion that circumstances do not call for his suspension."

(e) After confirmation, the services of an employee of the University can be terminated only on the following grounds :

- (1) mis-conduct including disobedience of the orders of the appropriate authority;
- (2) commission of any act which in the opinion of the Board involves moral turpitude,
- (3) mis-appropriation of the funds or property of the University,
- (4) corruption

**Amended vide letter No. E-2723/G. S., dated May 25, 1983 from Secretary to the Chancellor.

5) physical and mental unfitness, and

(6) abolition of Post.

(f) Every employee against whom disciplinary action is intended to be taken shall be given an opportunity of making a representation in writing and if the authority dealing with the disciplinary action, considers it necessary, also in person.

(g) The appointing authority can suspend an employee if he is considered to be guilty of any conduct requiring enquiry.

***During the period of suspension the employee shall be entitled to get such subsistence allowances on such terms and conditions as may be prescribed by the state Government for the employees from time to time.

(h) When an employee, who was suspended, is finally reinstated, he shall get full pay unless the authority concerned has expressly ordered a deduction to be made for the suspension period as a punishment.

(i) A suspended person shall not be entitled to any leave for the period of suspension.

(j) An increment shall ordinarily be drawn as a matter of course but the concerned authority may withhold increment if the conduct or the work of the employee has not been satisfactory.

(k) Where an efficiency bar has been prescribed in a time scale of pay, the increment next above the bar shall not be given without the specific sanction of the authority concerned.

(l) The employee shall devote his whole time to the service of the University and shall not engage in any trade or business or take active part in politics.

tended vide letter No E-588/G.S. dated 9.3.51 from Secretary
Minister.

(m) The employee during the period of service of the University can apply for a job outside the University subject to the following conditions.

(i) Staff members are not permitted to apply for a job outside the University directly. Such applications shall be submitted to the Vice-Chancellor, through proper channel, for onward transmission.

(ii) All such applications should reach the office of Vice-Chancellor well in time;

(iii) At the most, two applications will be forwarded in a calendar year;

(iv) The Head of office should state clearly what arrangements would be made to relieve the applicant, if selected.

"An employee of the University shall be under obligation to serve the University on any equivalent post to which he may be appointed and also to serve in any Department/Section/Unit, within or outside the main Campus including the outstation-Research Stations, under the control of the University. Non-compliance, of any such order of the Competent authority/Vice-Chancellor shall be deemed to be an act of grave misconduct.

5. SERVICE RECORDS (Character Rolls).

The records of service and activities of the employees of different categories shall be maintained in the Vice-Chancellor's office in the manner prescribed by the Vice-Chancellor. Adverse remarks entered in the service record or character roll shall be communicated to the employee in writing.

**Added vide letter No. E-2722, G. S. dated 25.5.83 from Secretary to the Chancellor.*

*6. AGE OF RETIREMENT

The age of Superannuation for the employee of the University shall be as follow :

- (i) For those employees who are appointed before 1.1.84 and who opt for the existing University contributory fund, the age of superannuation shall be 60 years.
- (ii) For those employees who are appointed before 1.1.84 and who in accordance with G. O. No. 1009/12.8.400-(19)/84 dated 10.9.84 and G. O. No. 4026/12.8.400 (19)/84 dated 10.12.84 opt for the benefits of pension death-cum-retirement gratuity family pension and general provident fund, the age of superannuation shall be 58 years.
- (iii) For those employees who are appointed before 1.1.84 and who in accordance with G.O. No. 1009/12.8.400 (19)/84 dated 10.9.84, and G. O. No. 4026/12-8-400(19)/84, dt-10-12-84 opt for the benefits of pension, family pension and General provident Fund, the age of superannuation shall be 60 years.
- (iv) For those employee, who are appointed on or after 1.1.84 the age of retirement shall be 58 years or 60 years as per option exercised by them in accordance with G. O. No. 1009/12.8.400 (19)/84 dated 10.9.84, and G. O. No. 4026/12.8.400 (19)/84 dated 10.12.84. Provided that if the date of superannuation of a teacher does not fall on June 30, the teacher shall continue in service till the end of academic session i.e. June 30 following and will be treated on re-employment for the date of superannuation till June 30 following provided further that if the date of superannuation of an employee falls due on any date during the currency of the month, then such employee shall retire on the last date of the respective month.

*Amended vide letter No. E-6086/G. S. dated Nov. 12, 1993 from Upper legal advisor to the Chancellor.

*6.A "Notwithstanding anything contained in clause-6 the appointing authority may, at any time, by notice to any employee (whether permanent or temporary) without assigning any reason, require him to retire after he attains the age of 50 years, or such employee may, by notice to the appointing authority, voluntarily retire at any time after attaining the age of 45 years or after he has completed qualifying service of 20 years as per provisions contained in the Financial Hand Book Volume II to IV, Rule 56, as amended from time to time."

7. LEAVE RULES

The Statutes relating to leave shall apply to all employees of the University except those Government servants whose services have been placed at the disposal of the University on foreign service.

- (a) *Right of leave:* Leave cannot be claimed as a matter of right and when the exigencies of service so demand leave of any description may be refused or the employee may be compulsorily recalled from leave by the sanctioning authority.
- (b) *Earning of leave:* Leave shall be earned by period spent on duty. The vacation period for the teaching staff shall be counted as duty period.
- (c) *Commencement and termination of leave:* leave ordinarily begins from the date on which leave as such is actually availed of and ends on the day preceeding on which duty is resumed or if duties are relinquished or resumed in the afternoon the leave shall commence or end respectively on the following days. Sundays or other holidays or University vacation may be prefixed as well as suffixed to leave with the permission of granting authority.

*Added vide letter No. E-5/3/G. S. July 22, 1994 from Legal Advisor to Chancellor.

* (d) The powers of granting all kinds of leave except casual leave to officers of the University and Teachers will rest with the Vice-Chancellor and in the case of other employees with the Sectional Heads. Subject to such general or specific instructions as may be given by the Vice-Chancellor, the Deans, Directors, Sectional Heads may also sanction earned leave upto 30 days to the employees upto the rank of Assistant Professors. Casual leave to the Deans, Directors and Officers of the University will be sanctioned by the Vice-Chancellor and to other members, including teachers, by the Dean, Directors and Sectional Heads concerned.

(e) Following kinds of leave shall be admissible:

1. Casual leave
2. Earned leave
3. Half-average pay leave
4. Extraordinary leave
5. Maternity leave
6. Medical leave

1. *Casual Leave:* An employee of the University shall be eligible for 14 days casual leave each calendar year. This leave cannot be carried over to the next year.

2. *Earned Leave:* An employee of the University shall be entitled to earn leave on full pay as per the provision of G. O. No. M. 4 175/ M. 28 201/ 76 dated 24 June, 1978 as amended from time to time.

Provided that teachers who avail full 30 days summer or winter vacation, as the case may be, shall however earn leave only one thirtieth of the period spent on duty. If such employees are not allowed to avail the full 30 days vacation on account of University work, they shall be entitled to additional earned leave for the period they could not avail the vacation.

* Amended vide letter No. E-439A/G. S. dated 27.6.94 from Legal Advisor to the Chancellor.

Provided further that when the total of earned leave amounts to two hundred and forty days an employee shall cease to earn such leave

The maximum period of earned leave that may be granted at a time shall be one hundred and twenty days, if spent in Asia, and that earned leave may be granted exceeding a period one hundred and eighty days if the entire leave so granted or any portion thereof spent outside Asia, but the period of such leave spent in India shall not in the aggregate exceed the limit of one hundred and twenty days.

3. *Half average pay:* All the employees of the University shall be entitled to leave on Half pay to one-twenty second of the period spent on duty.

4. *Extra ordinary leave:* In case of genuine necessity and when no other leave is due, leave without pay may be granted subject to the conditions to be specified at the time of granting the leave.

5. *Maternity leave:* The female employees of the University shall be entitled to 90 days maternity leave at the time of delivery of child subject to revision by the state Govt. This will be in addition to all other leave available :

*6. (a) *Leave on a Medical Certificate for permanent employees :* A permanent employee of the University may be granted leave on Medical Certificate not exceeding 12 months in all during his entire service. The leave on medical certificate together with earned leave, if any, shall not exceed eight months at a time. Such leave shall be given on production of a certificate from such medical authority as the Vice-Chancellor may, by general or special order, specify in this behalf and for a period not exceeding that recommended by such medical authority.

**Amended vide letter No. E-7374/G S, Dated 10-10-94 from Legal advisor to Chancellor.

*As approved vide letter No. 6938/G. S. dated 6.11.71 from Secretary to the Chancellor.

Leave on Medical certificate will be admissible to permanent employees subject to the condition that no leave may be granted under this Statute unless the authority competent to sanction leave is satisfied that there is a reasonable probability that the University employees will be fit to return to duty on the expiry of the leave applied for.

(b) *Leave on medical certificate for temporary employees:* A temporary employee of the University may be granted leave on medical certificate not exceeding four months in all during his entire service. The leave on medical certificate together with earned leave, if any, shall not exceed eight months at a time. Such leave shall be given only on production of a certificate from such medical authority as the Vice-Chancellor may, by general or special order, specify in this behalf and for a period not exceeding that recommended by such medical authority.

Leave on medical certificate will be admissible to temporary employees subject to the following conditions :

1. The post from which the University employee proceeds on leave is likely to last till his return to duty.
2. No leave may be granted under this Statute, unless the authority competent to sanction leave is satisfied that there is a reasonable probability that the University employee will be fit to return to duty on the expiry of the leave applied for.

(f) The Board of Management may, in special cases, decide to send any of its academic staff for special study or research abroad or to any place in India on such terms and conditions as it considers fit.

8. STUDY LEAVE

(1) Teachers below the rank of Professor shall be entitled to Study leave for study/Research leading to Master's or equivalent/Ph. D. degree or other post graduate studies subject to the following conditions :

(a) Where a teacher is nominated sponsored and sent by the University on Study leave under the QIP/FIP programme and the Govt. of India, I.C.A.R./U.G.C. or any other outside agency undertakes to pay for the salary and allowances of the substitute to be appointed during the period of study leave, or the department concerned undertakes that they can spare the teacher concerned for study under QIP/FIP without any substitute, the incumbent shall be allowed full salary alongwith dearness allowance as may be admissible under the University rules for the period of Study Leave. In case the incumbent proceeding on study leave is allowed any scholarship/fellowship or any other emoluments like travel grant etc. by any outside agency during the period of study leave, he shall be allowed to avail of the same in addition to the full salary and dearness allowance paid by the University.

(b) In case a teacher, as defined in section 2 (k) of the U. P. Agricultural University Act, is nominated or sponsored by the Vice-Chancellor for prosecuting a post-graduate course of study directly related to the sphere of his duty and it is certified that the course of study shall enable the teacher to keep

*Amended vide letter No. E-1250/G.S. dated March 3, 1983 from the Secretary to the Chancellor.

*Amended vide letter No E-8716/G.S. dated 6-12-1994 from legal advisor to the Chancellor.

abreast with modern developments in the field of his work and thereby improve his competence and usefulness to the university he may be granted leave with full pay and dearness allowance.

- (c) In cases where a teacher has, with the permission of the Vice-Chancellor, obtained a fellowship/scholarship from any outside agency on his own initiative and has not specifically been nominated and sponsored by the University under QIP/F.P programme under clause (a) or (b) above, he shall be paid by the University the difference between the salary plus dearness allowance admissible to him and the scholarship/fellowship amount allowed to him by the outside agency. The incumbent may also avail of earned leave on full pay due to him at his option and in that case, difference as indicated above will not be payable to him for the period of earned leave.
- (d) In cases not covered under sub-clause (a), (b) and (c) above, the teacher shall be allowed earned leave on full pay due to him and the remaining period of study leave will be allowed on half pay plus dearness allowance admissible thereon as per university rules.

(2) The period of study leave shall be 2 years, which can be extended upto 3 years under exceptional circumstances.

(3) In the case of teachers nominated/sponsored for a post-graduate course of study in the interest of the university, in an institution in a foreign country, the person concerned shall be allowed to avail of such scholarship/fellowship etc. as may be granted to him by the institution/agency offering the course of study.

(4) No teacher shall be entitled to this leave as a matter of right. Leave will be sanctioned at the discretion of the Vice-Chancellor keeping in view the

teaching, research and extension responsibilities of the department of the applicant and the implications of sanction of leave in the light of availability of adequate and appropriate personnel to meet the requirements of the university.

(5. Applications for grant of study leave shall be made by the teacher concerned to the Vice-Chancellor at least 3 months before the date on which he intends to avail of such leave, furnishing the following details in his application :-

- (a) The course (s) of study which is/are contemplated with detailed programme ;
- (b) Full particulars of financial assistance relating to scholarship/fellowship/assistantship/ travel grant, salary or payment of salary etc. of substitute by outside agency etc, if any, that are likely to be received or paid by Govt. or outside agency with all relevant details.
- (c) The incumbent shall also submit a copy of his application simultaneously to the Head of the Department, who shall forward the same to the Vice-Chancellor through the Dean concerned with his recommendations. The Dean will also record his recommendations thereon and then send the same to the Vice-Chancellor with the detailed proposals about arrangement of work during the proposed study leave.
- (d) The Vice-Chancellor may refer the application to a suitable committee for opinion if he considers it necessary and/or he may sanction the leave at his own discretion.

(6) Where the University pays full salary or difference of salary, such payment shall be subject to a half yearly satisfactory report from the supervisor/tutor/ teacher under whom the incumbent is availing the study leave for higher qualification/study/research. In case such progress report is not received or the progress report is unsatisfactory, the study leave may be cancel-

led and the incumbent shall then have to resume duties immediately. No application for study leave shall be entertained from such an incumbent during rest of the period of service.

7) The incumbent granted study leave as above shall be required to execute a bond before proceeding on study leave to serve the university on return from the study leave, for a period of at least 3 years in case he is granted study leave, for a period one year, and a bond to serve the university for at least 5 years in case he is granted study leave for more than one year. In case the incumbent fails to serve the University for the period stipulated in the bond he shall be required to pay the university a sum equal to the amount paid to him by the University during the study leave period plus liquidated damages, as determined by the Vice-Chancellor, caused to the University. For purposes of satisfying the conditions of the bond, the incumbent may be required to submit a fidelity bond of a national general insurance company for the amount as may be determined by the Vice-Chancellor or he may file bond executed by two sureties undertaking to make good the amount that may be determined by the Vice-Chancellor on the above account subject to the condition that the sureties shall be permanent teachers of the University.

8) Normal annual increments will continue to accrue to the incumbent during the period of study leave.

9) The incumbent shall be allowed to continue to contribute towards the University Provident fund during the period of his study leave as permissible under the University rules as if he was drawing full salary. The University contribution will also be made provided he contributes his due share.

10) No teacher shall be allowed study leave more than twice throughout his service, subject to the proviso that the aggregate period of study leave shall not exceed three years.

11) Study leave shall be admissible to teachers only after having rendered a minimum continuous service of 4 years as a teacher in the University.

CHAPTER XXV-A

CONSULTANCY AND TESTING SERVICES

- 1) The University staff will not Solicit Consultancy work.
- 2) All consultancy work will be done in the name of the University and Vice-Chancellor's permission shall be required for every consultancy work.
- 3) The outside agencies, both public and private shall refer their problem(s) either to the University or to the expert(s) In any case the problem would be referred to the concerned department. The Head of the department shall appoint a committee to examine the problem and refer it to the expert(s). The expert(s) will inturn, prepare a detailed estimate for the project. The estimate of any specific consultancy project consultancy testing project & its estimate testing shall include the following :
 - (a) Travel and P.O.L. etc. charges.
 - (b) Books and stationery, photography and other materials.
 - (c) Operational and other costs including depreciation etc. associated with the use of equipment and laboratory facilities of the University.
 - (d) Purchase of specialised equipment and materials, if any
 - (e) Computer charges, if any
 - (f) Other institutional overheads like fabrication charges, salaries of the employed staff etc.

**Added vide letter No. E-4397/G.S. dated 27.6.1964 from Legal Advisor to the Chancellor.*

(4) The estimate and project with the itemwise breakup shall then be got approved by the Dean of the concerned College from the Vice-Chancellor and sent to the external agency. The work shall be undertaken after the receipt of the full payment in advance. The fee realised out of the consultancy services shall be credited to a separate budget head intitled "INCOME FROM CONSULTANCY SERVICES".

(5) The Consultancy activity shall be broadly divided into two categories, type A & Type B as detailed below:

(I) Type A

In this type of consultancy, the expert(s) will be utilising the laboratory, workshop and computer facilities etc. for completion of project.

MODE OF DISBURSMENT

The General mode of disbursement of the net saving consultancy fee shall be as follows' subject to the condition that from the Vice-Chancellor.

i) Total Fee charged= W

Deduct expenditure incurred towards
TA/DA/Books / Stationery / Photographs
Purchase of equipment/Computer/Laboratory/
Institutional overheads and the like= X

Saving= $(W-X)=Y$

Deduct 15% contribution towards University
Teacher,s and Officer,s Welfare
Fund= $Y-15\%$ of Y

Net savings= Z

ii) *University Share* 50% of net saving (Z) shall be credited to the University Revenues under the special budget head 'Income from consultancy services.' This amount shall be utilised in the development of the concerned department (s) in which consultancy work was under taken.

iii) *Staff Share*: 50% of net saving (Z) shall be distributed amongst the expert(s) and other concerned staff

the Particular job/Services. The distribution of the staff share shall be as below:

- (a) Principal Investigator/Co-Investigator(s) 23% of Z--
- (b) Incharge (s) of the Laboratory(s) 4% of Z
- (c) Head of the concerned 3% of Z Deptt.
- (d) Dean of the College 2% of Z
- (e) The remaining 18% of net saving (Z) shall be distributed amongst the concerned laboratory staff/departmental office/drawing office/Photography section/Accounts department etc. and such other individual sections as are found appropriate in a manner to be decided by the Vice-Chancellor on the recommendation of the Head of the Department in consultation with the principal investigator and the Dean.

II) TYPE-B

In this type of consultancy, the expert(s) shall not use any equipment/facilities in the laboratory but may use Computer and library facilities of the University, if necessary, while executing the project. A separate Research Assistant/Associate/Staff may be employed depending upon type, size of the project and such appointee(s) shall be entirely supported out of the consultancy fee charged for the particular project.

(i) Total fee charged = W

MODE OF DISBURSEMENT

Deduct expenditure incurred towards T.A./D.A./ Books/ Stationery / Photography / Computer charges and other overheads like Salary for Staff etc. = X
 Saving = (W-X) = Y
 Deduct 15% contribution towards Universities Teachers and Officers welfare fund = Y-15% = (of Y)
 Net saving = Z₁

(ii) University-33% of net saving (Z₁) shall be Share credited to the University Revenue under the special budget head "Income from Consultancy services."

(iii) *Staff Share* : 67% of the net saving (Z_1) shall be distributed on the order of the Vice-Chancellor according to a Predetermined scheme of distribution amongst the expert (s) and other concerned staff undertaking the particular job/services. The mode of disbursement of the staff share shall be got approved from the Vice-Chancellor for each job/services. However, the general pattern of distribution will be on the lines suggested below with provision for minor variations as may be deemed necessary.

- (a) Principal investigator/ investigator(s) 4% of Z_1
- (b) Head of the concerned Deptt. 5% of Z_1
- (c) Dean of the College 4% of Z_1
- (d) The remaining 18% of net saving (Z_1) shall be distributed amongst the departmental office/drawing office/Photography section/Accounts section, etc. and such other individual Section as are found appropriate in a manner to be decided by the Principal Investigator in Consultation with the Head of the Deptt./ Dean from the Vice-Chancellor.

6. Any amount remaining out of the portion mentioned in (5) (I) (iii) (a) and (5) (II) (iii) (d) of type A and type B respectively after disbursement amongst the personnel mentioned therein shall be credited to the University Revenue under the special budget head "Income from Consultancy Services."

7. The total amount earnings/remuneration allowed to any expert/staff in one year shall not exceed half of his gross annual income drawn from the University in the form of pay and other allowances.

CONSULTANCY
TIME

8. The total time allocated to each member of the Faculty for consultancy work will not exceed 50 days per academic year including holidays and leave.

9. The expert(s) while providing consultancy service should ensure that these activities do not interfere with the normal teaching research extension and administrative work of the University.

CHAPTER XXVI

TRAVELLING AND HALTING ALLOWANCES

SECTION 10 (6) 1. Members of authorities and committees of the University excluding ex-officio members thereof shall be granted travelling and halting allowances for attending meetings and other business of the University at places at which they do not reside at the following rates:

- (i) For all journeys performed by rail by the shortest route, one first class fare each way but restricted to the cost of one first class return ticket when such concessions are allowed by the railway, from his usual place of residence or any other place from which the journey is actually made, whichever is less plus an allowance for incidental expenses at a flat rate of 0.3p. per km. each way.

Provided that in cases where member is away from his usual place of residence in the normal course of his duties and is obliged to travel to and from that place solely for the purpose of the University meeting, he shall be allowed travelling allowance for such journey at the above rates.

- * (i.) For all journeys performed by road in continuation of a rail journey an allowance at such rates as are admissible to the State Government Officers of the first class category from and to his usual place of residence to the nearest railway station and likewise, from the place visited

revised vide letter No. 1-1604 (G. S.) (9 G. S./3-Statutes) dated 2, 1985 from Secretary to the Chancellor.

to the nearest railway station, or Rampur and Bareilly, as the case may be.

(iii) For a journey performed by a public bus or taxi, the fare paid for on seat in upper class plus one half of the same.

(iv) When it is possible to travel between places either by rail or by road and the journey is actually made by road, the mileage allowances shall be calculated as if the journey has been performed by rail unless the mileage and halting allowance calculated by road are less than the mileage and daily allowance calculated by rail.

** (v) A member who has to leave his usual place of residence to attend a meeting or other business of the University at Pantnagar or at such other place at which the meetings have been conveyed by the Chairman of the authorities/Committees may draw a halting allowance at such rates as are admissible to the State Government Officers of the first class category for each day of attendance at the meeting without any restriction as to duration of halt on each day and any intervening holiday, provided that when a member has to attend two or more meetings of the University with an interval of less than four days between the meetings attended, he shall be entitled to charge halting allowance at the above rate for the intervening days also, provided he stays at the place of the meeting.

* (vi) The following non-official members may travel by aeroplane or Airconditioned railway coach :

(1) those retired government officers

* Approved vide letter No. 9707/G. S. dated 20.10.71 from Secretary to the Chancellor.

** Amended vide letter No. E-1904 (G. S.) (9 G. S./83-Statutes) dated March 12, 1985 from Secretary to the Chancellor.

who, on the basis of the emoluments drawn by them immediately before their retirement, were entitled to enjoy the above facility under the Travelling Allowance Rules in vogue at the time; and if this facility is still admissible to such Government servants on the date of the journey.

- (2) those non-official persons who are connected with any Government or private undertaking and to whom the above facility is normally admissible under the rules or orders of the said undertaking and
- (3) such other non-official members who, while performing journeys on their own private business normally make use of similar means of conveyance. Such non-official members in whose case travel in an air conditioned railway coach is considered necessary on grounds of ill-health, advanced age or infirmity, may also be allowed this facility.

Section 28 (w)

2. Ex-officio members of authorities and committees other than officers of the University will draw travelling and halting allowances under the Government rules.

1. (i) When an officer or a servant of the University travels on University business the rates of travelling and halting allowances admissible to him will be the rates fixed by the Uttar Pradesh Govt. under the Financial Hand book. Volume III, for a Government servant drawing the same pay.

(ii) The Vice-Chancellor, may in the interest of the University and after fully satisfying himself about the genuineness and exigency of the situation, authorise any employee to travel by air.

**4. The University employee be allowed mileage allowance while Travelling by a University vehicle, at the same rates at which it is admissible to a Government servant as per terms of the G. O. No. 4-97-X-601-70 dated 12.2.1974.

5. No travelling allowance shall be payable by the University for any journey if the expenses for the same have been paid by any other source.

6. In any case not covered by these Statutes, the Board of Management shall decide what allowance shall be payable.

**Approved vide letter No. 5298/G. S. dated December 12, 1960, and subsequently modified vide letter No. 5954/G. S. dated 6th June 1961, and No. 12554/G. S. dated 21st January, 1964 and No. 9707/G. S. dated 20.10.71.*

***Amended vide letter No. E-7443/G. S. dated 15.5.76 from Secretary to the Chancellor.*

Article

CHAPTER XXVII

SECTION 11 28(c) ELECTION OF A REPRESENTATIVE OF THE BOARD OF MANAGEMENT OF THE UNIVERSITY TO SERVE ON THE COMMITTEE CONSTITUTED TO RECOMMEND A PANEL OF THREE PERSONS FOR APPOINTMENT AS VICE-CHANCELLOR.

1. When a vacancy occurs or is likely to occur in the office of the Vice-Chancellor, the Board of Management shall, in one of its meetings, elect, by simple majority of the members present and voting one of its members as its representative to serve on the Committee to be constituted in pursuance of Section II (i) of the Act for recommending the panel of names to the Chancellor for appointment as Vice-Chancellor.

2. In case the vacancy is likely to occur due to expiry of the term of a Vice-Chancellor, such election should, ordinarily, be made three to six months before such date of expiry.

3. The procedure for dealing with this item of the agenda will be the same as that in respect of any other item of the agenda, except that the Vice-Chancellor shall not attend the meeting when this item is considered by the Board.

CHAPTER XXVIII

COURSES OF STUDY TO BE LAID DOWN FOR ALL DEGREES AND DIPLOMAS

1. Only such courses as have been approved by the Academic Council shall be imparted by the various Faculties of the University and shall count towards the requirements for the various degrees and Diplomas of the University.

1. The courses may be of the following types :

- (a) Those compulsorily required for any degree or diploma;
- (b) Those compulsorily required for specialization in any branch (technical electives); and
- (c) Those to be taken at the option of the student with the concurrence of his Advisor (open elective).

3. The Academic Council may further specify the relative proportions of the three types of courses in the programme of studies for any degree or diploma.

4. Each course shall carry credits as approved by the Academic Council. The credit rating of each course shall be determined by the number of contact hours and hours of home study required for the course. The actual requirement for the various degrees and diplomas of the University shall be fixed in terms of minimum credit requirements made up of approved courses.

5. In addition, the Academic Council may prescribe a thesis by research as part of the requirements for any of the degrees or diplomas of the University.

6. The course work of research for the degree and diplomas of the University may be completed at the University or some other institution approved for this purpose by the Academic Council. Where the requirements are completed at some institution other than the University, the credits so earned may be transferred to the University and counted towards the requirements for the degree or diploma concerned. Where the research has been conducted at some institution other than the University it may be submitted as a thesis to the University in partial fulfilment of the degree or diploma concerned.

Approved vide letter No. 1176jG. S. dated 2.11.1969 from Secretary to the Chancellor.

CHAPTER XXIX

FINANCE COMMITTEE

The Finance committee will advise the Board of Management on the proposals regarding creation of new posts, up gradation of existing post in the University/new expenditure etc. The Finance Committee will consist of the following members:--

- | | |
|---------------------------------------------------------------------------------------------------------------------------|-----------|
| (a) Vice-Chancellor | Chairman |
| (b) The Secretary to the State Government in the Finance Deptt. or his nominee not below the rank of Joint Secretary. | Member |
| (c) The Secretary to State Government in the Agriculture Department or his nominee not below the rank of Joint Secretary. | Member |
| (d) The Secretary to the State Govt. in the Education Department or his nominee not below the rank of Joint Secretary. | |
| (e) One member other than ex-officio member of Board of Management. | Member |
| (f) Director General, U. P. Council of Agriculture Research. | Member |
| (g) Comptroller | Secretary |

The function of the Finance Committee would be as under :

(a) All the matter, in which finance is involved, will first be referred to finance committee and after its recommendation, the proposal will be put up before Board of Management.

(b) if the Board of Management does not agree with the recommendation of Finance Committee, the matter will again be referred to finance committee and the Board of Management will clearly

mention those sessions due to which it was not deemed proper to accept the recommendation of Finance Committee.

(c) After considering the second recommendation of the finance committee, the Board of Management will have discretion to take decision according to rules/prevailing conditions.

(d) Before changing/revising any of its previous decisions taken on the basis of recommendations of the finance committee, it will be obligatory on the board of Management to refer all such matters to the Finance Committee.

(e) The quorum for the meeting will be four members.

(f) The meetings of the Finance Committee will be held only in Lucknow and the detailed agenda must be provided to Administrative and Finance Department at least three weeks before the date of the meeting.

संख्या-ई-8084/जी.एस.

लखनऊ, दिनांक नवम्बर 8, 1994

Added vide letter No. E-8084/G, S. Dated Nov. 8, 1994 from legal advisor to the Chancellor.

CHAPTER XXXI

SECTION 28 (II)

"The University shall award 'Govind Ballabh Pant Memorial Medal' annually for outstanding research in any field or subject within the purview of the research in Agriculture, Home Science, Engineering and other allied subjects. The total number of medals awarded in the year shall be one for each faculty, namely, Agriculture, Home Science, Veterinary Science, Basic Science & Humanities and Engineering & Technology in the University for all field or subjects. The Medals shall be awarded as per rules and regulations formed on the subject."

Approved vide letter No. E-3485/G. S. dated 20.5.1994 from Legal Advisor to the Chancellor.